

**TOWN OF WEST GREENWICH**

**COMPREHENSIVE PLAN**

**COMMUNITY FACILITIES & PUBLIC SERVICES**

**ELEMENT V**

**SECTION I  
COMMUNITY FACILITIES & PUBLIC SERVICES ELEMENT**

**A. STATE GUIDE PLAN REQUIREMENTS**

In compliance with the Comprehensive Planning and Land Use Regulation Act of 1988, the Community Services and Public Facilities Element:

"Shall provide an inventory of existing and forecasted need for facilities and services used by the public such as, but not limited to, educational facilities, public safety, water, sanitary sewers, libraries and community facilities. The policies and implementation techniques must be identified for inclusion in the implementation program element."

The Act requires that the Community Services and Public Facilities Plan Element demonstrate consistency with the following:

- The following State Guide Plan Elements:
  - 110 - Goals and Policies
  - 121 - Land Use 2010: State Land Use Policies and Plan
  - All other State Guide Plan elements that cover local facilities and services, such as water supply, sanitary and surface drainage, waste disposal and others.
- The following Goal of the Act:
  - (1) To promote orderly growth and development that recognizes the natural characteristics of the land, its suitability for use and the availability of existing and proposed public and/or private services and facilities.
- Internal consistency with other elements of the local plan.
- All state regulations and operational plans governing water supply, sewage disposal, waste disposal, educational services, library services, protective services and others.

**B. INTRODUCTION**

This Plan Element presents a description of the community facilities and public services serving West Greenwich residents; a general inventory and analysis of these services, indicating any existing or potential deficiencies in meeting the current and projected needs of the community. Included in this Element is the Implementation and Action Program which schedules actions targeted to eliminate current deficiencies through improvements; the expansion of existing services and facilities; the initiation of new types of services; and alternative solutions to accommodate existing and forecasted needs.

This Plan Element addresses issues regarding the following community services and public facilities and develops goals and policies for action and implementation to meet future needs identified in the following:

- Educational Facilities & Programs
  
- Public Safety & Protective Services - Police, Fire, Rescue, Emergency Management & Animal Control
  
- Public Works Facilities - Highway Department, Solid Waste Disposal
  
- Town Offices & Facilities
  
- Library Facilities
  
- Water Supply & Wastewater Disposal
  
- Human Services

**C. COMMUNITY FACILITIES MAP**

The following Community Facilities Map depicts the location of those public service referred to in this element.

**SECTION II - INVENTORY & ANALYSIS**

A community's public services and community facilities are directly impacted by growth and development. In order to understand what effects future growth and development will have on town services it is necessary to understand what those services are and what issues face each department.

The Inventory and Analysis Section will examine each individual community facility and public service to investigate current issues and determine future needs.

**A. EDUCATIONAL FACILITIES & PROGRAMS:**

**1. Exeter/West Greenwich Regional School District & Committee**

West Greenwich students attend schools in the Exeter/West Greenwich Regional School District, established in 1965.

The Exeter/West Greenwich Regional School Committee which oversees the District, is an elected seven member board with three members representing West Greenwich and four members representing Exeter. Exeter recently gained an additional member due to the increased population ratio. The 1990 US Census population figures indicate West Greenwich 3,492 and Exeter 5,461.

The duties of the School Committee include the hiring of a Superintendent; establishing the annual budget for the district; setting various policies for the District; overseeing the operation of the school facilities; and others.

The annual budget proposed by the School Committee is presented at the School District Financial Meeting and approved by voters of both communities. After approval at the School Financial Meeting, the budget is forwarded to each individual town for approval at its annual Financial Town Meeting.

**2. School District Facilities**

The Exeter/West Greenwich Regional School District operates the following schools:

**Exeter/West Greenwich Junior-Senior High School**

930 Nooseneck Hill Road, West Greenwich.

The 1990-91 school year marked the first time students in West Greenwich attended high school locally. Prior to construction of the new Junior-Senior High School in 1989-90, students attended high school in either the Coventry or North Kingston school systems.

Built:	1990
Size:	160,000 SQ.FT. - on 40 acre site
Grades:	7-12
Enrollment:	802 (1994-95)
Capacity:	1000
Expandibility:	Yes
Special Notes:	None

**Metcalf Elementary School**

30 Nooseneck Hill Road, Exeter.

Recent projects at Metcalf School include the creation of a nature trail on the 20 acre property.

Built:	1967, addition 1990
Size:	75,420 SQ.FT. - on 23.4 acre site
Grades:	2-6
Enrollment:	743 (1994-95)
Capacity:	760
Expandibility:	Limited
Special Notes:	New ISDS installed in 1992, asbestos floor to be removed in 1996

**Wawaloam School**

100 Victory Highway, Exeter.

Recent renovation of the building has been completed and the 1993/94 school year is the first year when all 1st grade classes are housed at Wawaloam School.

Built: 1952  
 Size: 15,500 SQ.FT. - on 10.2 acre site  
 Grades: 1st  
 Enrollment: 169 (1994-95)  
 Capacity: 160  
 Expandibility: Yes. Plans to add 34,500 sq.ft addition - 20 new classrooms, move 2nd & possibly 3rd grades to Wawaloam  
 Special Notes: Closed in 1990, re-opened in 1992

**Mildred E. Lineham School**

859 Nooseneck Hill Road, West Greenwich.

Houses Pre-Kindergarten, Kindergarten and the Office of the Superintendent and Regional School District.

Built: 1950  
 Size: 17,600 SQ.FT. - on 15.5 acre site  
 Grades: Pre-Kindergarten & Kindergarten  
 Enrollment: 137 (1994-95)  
 Capacity: 120  
 Expandibility: Limited  
 Special Notes: Also houses administration offices of the school district

**Note A:** All listed capacities are based on education standards, square feet per pupil, New England School Development Council & R.I. Department of Education

**Note B:** The Regional School Committee has requested 20 acres of land be reserved at the state-owned Ladd Center in Exeter to potentially meet long term spatial needs for an elementary school.

**Note C:** The Regional School Committee will be seeking bond monies to subsidize funding for the proposed 20 room expansion of Wawaloam School. If granted, 2<sup>nd</sup> graders, and possibly 3<sup>rd</sup> grade students would be shifted from Metcalf Elementary School.

### 3. School Enrollment Figures & Projections

Table 1

**TOTAL EXETER/WEST GREENWICH  
SCHOOL DISTRICT ENROLLMENT:  
Grades K - 12**

<b>YEAR</b>	<b>TOTAL ENROLLMENT</b>	<b>ENROLLMENT CHANGE</b>	<b>PERCENT CHANGE</b>
1987-88	1,404		
1988-89	1,463	+ 59	+ 4.2%
1989-90	1,516	+ 53	+ 3.6%
1990-91	1,604	+ 88	+ 5.8%
1991-92	1,675	+ 71	+ 4.4%
1992-93	1,693	+ 18	+ 1.1%
1993-94	1,771	+ 78	+ 4.6%
1994-95	1,851	+ 80	+ 5.0%

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Table 2

**RHODE ISLAND DEPARTMENT OF EDUCATION PROJECTIONS:  
Grades K - 12**

<b>YEAR</b>	<b>TOTAL ENROLLMENT</b>	<b>ENROLLMENT CHANGE</b>	<b>PERCENT CHANGE</b>
1995-96	1,961	+ 110	+ 5.9%
1996-97	2,032	+ 71	+ 3.6%
1997-98	2,090	+ 58	+ 2.8%
1998-99	2,152	+ 62	+ 3.0%
1999-00	2,208	+ 56	+ 2.6%
2000-01	2,263	+ 55	+ 2.5%
2001-02	2,329	+ 66	+ 2.9%
2002-03	2,407	+ 78	+ 3.3%
2003-04	2,461	+ 54	+ 2.2%
2004-05	2,491	+ 30	+ 1.2%

Table 3

**BREAKDOWN OF ENROLLMENT FIGURES:  
GRADES K - 6**

YEAR	K	1	2	3	4	5	6	TOTAL K-6	CHANGE PERCENT
87-88	100	155	110	97	99	80	111	752	
88-89	112	151	133	112	102	104	96	810	+7.7%
89-90	101	161	127	132	126	111	106	864	+6.7%
90-91	118	152	145	147	143	133	107	945	+9.4%
91-92	127	158	141	145	157	146	133	1,007	+6.6%
92-93	122	152	148	136	146	158	144	1,006	+0.1%
93-94	125	142	145	145	140	147	162	1,003	+0.1%
94-95	137	169	142	163	154	138	146	1,049	+5.3%

Table 4

**BREAKDOWN OF ENROLLMENT FIGURES  
R.I. Department of Education Projections:  
GRADES K - 6**

YEAR	K	1	2	3	4	5	6	TOTAL K-6	CHANGE PERCENT
95-96	131	203	144	145	175	163	138	1,099	+4.8%
96-97	117	195	173	147	156	185	163	1,136	+3.3%
97-98	130	174	166	176	158	165	185	1,154	+1.7%
98-99	135	193	148	169	189	167	165	1,166	+1.0%
99-00	140	200	165	151	182	200	167	1,205	+3.3%
00-01	145	208	171	168	162	192	200	1,246	+3.4%
01-02	149	215	177	174	181	171	192	1,259	+1.2%
02-03	149	221	183	180	187	191	171	1,282	+1.7%
03-04	149	221	189	186	194	197	191	1,327	+3.5%
04-05	149	221	189	192	200	205	197	1,353	+1.9%

Table 5

**BREAKDOWN OF ENROLLMENT FIGURES  
GRADES 7 - 8**

YEAR	7	8	TOTAL 7 & 8	PERCENT CHANGE
87-88	108	101	209	
88-89	123	111	234	+12.0%
89-90	94	132	226	- 3.4%
90-91	107	110	217	- 4.0%
91-92	111	119	230	+ 6.0%
92-93	138	113	251	+ 9.1%
93-94	139	138	277	+10.4%
94-95	160	167	327	+18.0%



**Table 6**  
**BREAKDOWN OF ENROLLMENT FIGURES**  
**R.I. Department of Education Projections:**  
**GRADES 7 - 8**

YEAR	7	8	TOTAL 7 & 8	PERCENT CHANGE
95-96	151	170	327	0.00%
96-97	143	161	304	- 7.0%
97-98	169	152	321	+ 5.6%
98-99	192	180	372	+15.9%
99-00	171	204	375	+0.01%
00-01	173	182	355	- 5.3%
01-02	207	184	391	+10.1%
02-03	199	220	419	+ 7.2%
03-04	177	212	389	- 7.2%
04-05	198	188	386	-0.01%

**Table 7**  
**BREAKDOWN OF ENROLLMENT FIGURES**  
**GRADES 9 - 12**

YEAR	9	10	11	12	TOTAL 9 - 12	PERCENT CHANGE
87-88	152	97	96	98	443	
88-89	118	124	90	87	419	- 5.4%
89-90	124	115	100	87	426	+ 1.7%
90-91	153	105	88	96	442	+ 3.8%
91-92	99	145	104	90	438	- 0.9%
92-93	118	102	123	93	436	- 0.5%
93-94	113	113	118	102	446	+ 2.3%
94-95	150	127	108	90	475	+ 6.5%

**Table 8**  
**BREAKDOWN OF ENROLLMENT FIGURES**  
**R.I. Department of Education Projections:**  
**GRADES 7 - 8**

YEAR	9	10	11	12	TOTAL 9 - 12	PERCENT CHANGE
95-96	166	142	126	107	541	+13.9%
96-97	169	157	144	125	595	+ 9.9%
97-98	160	160	155	140	615	+ 3.4%
98-99	151	152	158	153	614	- 0.1%
99-00	178	143	150	157	628	+ 2.3%
00-01	202	169	142	149	662	- 2.5%
01-02	180	191	167	141	679	+ 2.6%
02-03	182	170	189	165	706	+ 3.9%
03-04	218	172	168	187	745	+ 5.5%
04-05	201	206	170	166	752	+0.01%

**B. PUBLIC SAFETY & PROTECTIVE SERVICES:****1. WEST GREENWICH POLICE DEPARTMENT**

The headquarters of the West Greenwich Police Department is located in the West Greenwich Town Hall on Victory Highway. The Department currently has seven full-time officers serving the town consisting of a Police Chief, Captain, Corporal and four Patrolmen. In addition, there are four dispatchers, one legal administrative clerk and eight part-time reserve officers (constables).

Currently, Police Department coverage extends from 8 AM to midnight on weekdays and from 9 AM to 1 AM on weekends. An inventory of vehicles operated by the Police Department includes: six (6) patrol vehicles, three (3) marked cars two (2) unmarked cars, and one (1) animal control vehicle.

The dispatch service answers police, fire, rescue, 911, civil defense, highway department and all other calls and dispatches through the telephone and computer system located at the station. All 911 calls are processed through the Statewide Uniform Emergency Telephone System which informs the Police Department where the call originated and its location. The 911 system was implemented in 1988 and is continually updated by the 911 Coordinator, who works out of the Tax Assessor's office. Local emergency police calls are also handled on the West Greenwich telephone number of 397-7191. In addition, local fire emergency calls are received on the telephone numbers 397-3388 or 397-3389.

The Department appoints a DARE (Drug Abuse Resistance Education) Officer who teaches classes and provides other educational activities for elementary grade levels at Metcalf Elementary School. The position is funded jointly by both Exeter and West Greenwich, with supporting materials from the Governor's Justice Commission and the E/WG Drug Task Force.

The following list of issues and/or deficiencies has been compiled with input from members of the Police Department:

- Personnel - The current number of officers in the Department may not be adequate to serve the needs of the town's projected population.

- Space Needs - The current office and records storage space conditions for the Police Department need to be expanded. Recent grants dollars has contributed to expansion of the computer system and improvement of existing facilities.
- Equipment - Additional equipment needs include computer terminals for expanded use.
- Vehicles - One new vehicle per year is budgeted to replace the older high mileage vehicles in inventory.
- Jail Facilities - Security conditions for detaining prisoners are not adequate. At the current time, prisoners must be handcuffed to a railing in the basement hallway, creating a potentially dangerous situation by exposing members of the various groups utilizing the basement meeting rooms, particularly Boy Scout troops, to prisoners. There are no immediate plans for completion of holding facilities at this time.

## **2. ANIMAL CONTROL**

Animal control services are performed by the part-time Animal Control Officer, who responds to the various calls and is contacted through the Police Department or at a home telephone number (397-8073). Funding for the Animal Control Officer comes from the Police Department budget.

The majority of animal control calls have been the result of stray or injured animals. Any stray animals requiring shelter are taken to the Town of Coventry's pound for a specified fee. This arrangement appears satisfactory and saves West Greenwich the cost of constructing and operating a town animal shelter. However, as the town's animal shelter needs grow, construction of a shelter facility may need to be considered. At this time, creation of a seasonal holding area to accommodate two animals is being initiated, located adjacent to the Highway Garage.

## **3. FIRE PROTECTION & RESCUE SERVICES:**

Fire protection and rescue services are provided by volunteer fire and rescue companies, with the exception of one paid rescue person stationed at the Mishnock Fire Company. The Town is divided into three (3) districts, each with a fire/rescue station.

In addition to serving the residents of West Greenwich, the fire and rescue companies also respond to mutual aid calls on Route I-95 as well in all surrounding communities, where needed. The fire and rescue company volunteers have each undergone extensive training with technical equipment in order to fight fires and treat injuries sustained in fires, automobile accidents, heart attacks, trauma, shock and all of the varied illnesses and injuries that occur.

In addition to providing the necessary service of care and transportation of the injured and sick, the companies are also active in the community teaching first aid training and CPR to various groups as well as promoting first aid awareness in the school system.

State certification for Emergency Medical Technicians (EMT's) is required for all rescue personnel. An additional training course is required for the use of defibrillation (use of cardiac arrest paddles). Passing said course results in accreditation as an EMTD. The next level of training and certification includes the administration of medications to trauma or cardiac arrest victims, certifying EMTC's. In order for rescue companies to qualify as Advanced Life Support (ALS) systems, the vehicles must carry specified equipment and be manned by a minimum of two (2) EMTD's or EMTC's.

It should be noted that in the 1991 Comprehensive Plan Public Opinion Survey, rescue service and fire protection were the most highly-ranked public services with the most number of "excellent" ratings.

**a. General Fire & Rescue Company Issues**

The following list of general issues facing the Fire and Rescue Companies has been compiled with input from the various fire chiefs, rescue captains and other members:

- Expense of Certification Programs & Equipment Needs - The volunteer companies are required by federal (OSHA), state (NFPA) and other insurance regulations to meet specific fire fighting and rescue training and equipment standards. The growing cost of meeting training, certification and equipment needs is beginning to exceed the companies' ability to pay without substantial increases in the budget request to the town.

- Growth of Fire Fighting & Rescue Services Needs - As the community has grown in terms of the residential, commercial and industrial expansion and is projected to continue to grow, expansion of fire and rescue services will increasingly be necessary.

- Recruitment - The volunteer members of the fire and rescue companies provide a vital service to the community, not only in terms of the safety issues, but also as it relates to budgetary constraints. The time spent for certification, emergency response and fund raising is substantial for company members who provide the volunteer service on their own time, in addition to working at their own paid jobs. Recruiting personnel to undertake such a major commitment is an on-going task faced by each company.

- Public Education & Awareness - Many of West Greenwich's new residents have moved from areas where fire and rescue services were provided by paid municipal departments. As a result, many residents are not aware that the companies are volunteer and the limitations of non-emergency services.

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The following is a brief description and inventory of each fire/rescue company, its personnel, equipment, and future facility needs and goals:

**b. West Greenwich Fire Company #1**

West Greenwich Fire Company #1 station is located at the intersection of Nooseneck Hill Road and Congdon Mill Road. The company currently has approximately 30 active volunteers.

An inventory of the existing equipment includes:

Building: 1940's  
 Site: 2 acres, 830 Nooseneck Hill Road (Route 3)  
 Building Facility: 6 bays - 1 kitchen & 1 office

Vehicles:	Pump Rate (Gal/Min)	Tank Size (Gallons)
Engine # 21 - 1981	750	750
Engine # 22 - 1979	1250	750
Tanker # 23 - 1984	750	2400
Ladder # 1 - 1953 - 75 foot long		
Squad # 25 - 1978 (former rescue)		

Future goals for W.G. Fire Company #1 include the upgrading and replacement of equipment, particularly a new engine, and taking specialized training courses offered by the National Fire Academy for industrial and school facilities.

**c. West Greenwich Community Rescue #2**

West Greenwich Community Rescue Station #2 is located on Victory Highway. The company currently has approximately 25 active volunteers, with (12) state certified EMT's, (11) EMTD's and (5) EMTC's.

An inventory of the existing equipment includes:

Building: 1980's  
 Site: 0.5 acres, 733 Victory Highway (Route 102)  
 Building Facility: 2 bays - 1 meeting room

Vehicles:

Rescue Vehicle - 1985 - Ford F-350  
 Van - 1980 - Civil Defense Van

Specific facility needs for West Greenwich Community Rescue #2 include expansion of the existing station for additional classroom space, kitchen and equipment storage space. Future goals include achieving full time ALS status and acquisition of water lifesaving equipment.

**d. Hianloland Fire & Rescue Company**

The Hianloland Fire & Rescue Company has its main station on Victory Highway and has recently completed the construction of a second station located on Plain Road. The second station was initiated due to increased needs in the western end of town and the lack of available expansion area of the existing substation on Hudson Pond Road. Hianloland membership is approximately 30 active volunteers, with (8) state certified EMT's, (4) certified EMTC's and (1) certified EMTD.

An inventory of existing equipment includes:

**Hi-Lo Station # 1**

Building: 1950's  
Site: 2 acres, 270 Victory Highway (Route 102)  
Building Facility: 3 bays - 1 kitchen & 1 office

Vehicles:	Pump Rate (Gal/Min)	Tank Size (Gallons)
Engine # 16 - 1981	750	750
Engine # 20 - 1990	1000	1000
Tanker # 18 - 1981	750	2000

**Hi-Lo Station # 2 (Serves as Community Rescue 3)**

Building: 1990's  
Site: 2 acres, 244 Plain Road  
Building Facility: 5 bays - 1 kitchen & 1 meeting

Vehicles:	Pump Rate (Gal/Min)	Tank Size (Gallons)
Engine # 19 - 1973	750	1000
Engine # 20 - 1990	1000	1000
Rescue Vehicle - 1974		
Pick-up Brush Truck - 1958		
Pick-up Brush Truck - 1958		

Because a readily available water supply is lacking, particularly in the western end of town, Hianloland specific equipment needs include an additional tanker.

Specific goals for the Hianloland Company include achieving full time ALS status; additional certification for members as EMTC/EMTD; and specialized training for a "search and rescue" unit.

**e. Mishnock Fire & Rescue Company (Community Rescue #1)**

Mishnock Fire & Rescue Company station is located on Mishnock Road. Mishnock Company membership is approximately 30 active volunteers. In addition, (1) full-time paid rescue person is on duty at the Mishnock Station from 8 AM - 4 PM Monday through Friday who responds to rescue calls from the entire town.

An inventory of existing equipment at the Mishnock Station includes:

Building: 1950's  
Site: 0.75 acres, 166 Mishnock Road  
Building Facility: 7 bays - 1 kitchen

Vehicles:		Pump Rate (Gal/Min)	Tank Size (Gallons)
Engine # 26	- 1985	1000	750
Engine # 28	- 1981	750	750
Tanker # 30	- 1967	500	2000
Rescue Vehicle	- 1990		
Pick-up Brush Truck	- 1987		
Squad	- 1981 (former rescue)		

**C. PUBLIC WORKS FACILITIES**

**1. HIGHWAY DEPARTMENT**

The town's highway garage is located on Victory Highway behind the Town Hall. The existing personnel includes a Highway Supervisor and four (4) full-time positions.

The general duties of the Highway Department include:

- road maintenance
- snow plowing
- brush cutting
- drainage maintenance
- emergency management
- bridge maintenance



A current inventory of the vehicles and other equipment includes:

- |                               |                           |
|-------------------------------|---------------------------|
| (3) dump trucks (over 5 tons) | (2) pickup trucks (1 ton) |
| (1) dump truck (1 ton)        | (1) road grader           |
| (1) brush cutter              | (1) front end loader      |
| (1) road sweeper              | (1) brush chipper         |

The following list summarizes the forecasted future needs of Highway Department equipment:

- replacement of existing vehicles
- addition of a backhoe and trailer for drainage maintenance
- commercial mower
- asphalt spreader

The following list summarizes the forecasted future needs of Highway Department personnel:

- additional personnel to meet increased manpower needs
- implementation of a Pavement Management Program

**2. SOLID WASTE DISPOSAL**

**a. Transfer Station**

The Town's Transfer Station is located on Bates Trail at the eastern border of West Greenwich. Residents may bring their solid waste and recyclables to the transfer station by obtaining a permit sticker issued bi-annually. Residents also have the option of contracting with a private hauler for curbside pick-up.

The operation and management of the transfer station is currently covered by a contract with a private trash hauler, South County Sanitation.

On-going recycling programs include newspaper, glass, aluminum, tin cans, plastic milk and soda containers, waste oil igloo, refrigerators and other metals, composting and tire recycling during the months of May--November. Future plans include implementing oil filter recycling and wood waste separation. In the 1991 Public Opinion Survey, when asked whether the household was participating in the town's recycling program, an overwhelming majority (86%) responded affirmatively.

In addition, according to the 1991 Comprehensive Plan Public Opinion Survey, approximately 62% of households brought their trash and recyclables to the transfer station. Approximately 27% of households contracted with a private trash hauling service. An additional 10% of households utilized some other method of trash disposal.

Consideration has been given to relocating the transfer station to a more centrally located area. However, the costs associated with permitting, engineering and constructing a new facility, in addition to closing the existing transfer station, are cost prohibitive at this time.

**b. Private Trash Hauler**

The general public has the option of contracting private roadside pick-up with vendors providing services. The town has no foreseeable plans to include roadside pick-up.

**D. TOWN OFFICES & FACILITIES:**

**1. TOWN HALL**

The Town Hall, constructed in 1970, is located on Victory Highway (R.I. Route 102). Existing facilities are considered adequate for the next five (5) years.

**2. TOWN OFFICIALS & BOARDS**

The following section provides a brief description of the officials housed in the Town Hall and those boards, commissions and officials appointed which serve the Town of West Greenwich.

**Town Council**

The Town of West Greenwich's legislative body is a five-member Town Council elected at large for two year terms. The Town Council's regular meeting is held on the second Wednesday of each month at 8:00 PM at the Town Hall.

The Town Council's duties are to oversee the running of the town, initiate ordinances in all departments, review expenses and authorize payment of bills, prepare and finalize the annual town budget, and serve as the licensing board.

**Town Clerk**

The Town Clerk is an elected position for a two-year term with tenure gained after five years. The Town Clerk appoints the Deputy Town Clerks with Town Council approval. The Town Clerk's Office is responsible for the maintenance of the vital records and land evidence records and other town records, as well as serving as the clerk to the Town Council, Probate Court, Planning Board and Liquor Licensing Board.

**Planning Board**

The five regular members and one alternate member of the Planning Board are appointed by the Town Council to serve for five year terms. The Planning Board deals with issues of growth and development, and administers the town's Subdivision Regulations, and is responsible for developing and implementing the town's Comprehensive Plan. The Planning board meets on the first Monday of each month at 7:30 PM at the Town Hall.

**Zoning Board of Review**

The five regular members and two alternate members of the Zoning Board of Review are appointed by the Town Council to serve for five year terms. The Zoning Board is delegated to consider special use permits and variances to the town's zoning ordinances and to hear appeals to the Zoning Inspector's decisions. The Zoning Board of Review meets on the Tuesday following the second Wednesday of each month at 7:30 PM at the Town Hall.

**Conservation Commission**

The seven members of the Conservation Commission are appointed by the Town Council for three year terms. The Conservation Commission function is to promote and develop the town's natural resources, preserve and protect ecologically sensitive areas and conduct research and review plans regarding environmental issues concerning the town. The Conservation Commission meets on the Thursday prior to the second Wednesday of each month at 7:30 PM at the Town Hall.

**School Committee**

There are seven (7) members elected to the Exeter/West Greenwich Regional School Committee, of which three (3) members represent West Greenwich. The members are elected at large for four (4) year terms in a staggered fashion.

**Tax Board of Review**

The three members of the Tax Board of Review are appointed by the Town Council for three (3) year terms.

**Town Sergeant**

The Town Sergeant is elected at large for a two (2) year term.

**Town Moderator**

The Town Moderator is elected at large for a two (2) year term.

**Tax Assessor**

The Tax Assessor is appointed for a five year term. The Deputy Tax Assessor (1), is appointed by the Tax Assessor subject to Town Council approval, and acts as the local 911 coordinator.

**911 Coordinator**

Appointed by the Tax Assessor.

**Tax Collector**

Appointed by Town Council  
Deputy Tax Collector, Appointed by Tax Collector, subject to Town Council approval.

**Town Treasurer**

Elected to a two year term, with tenure after five years  
Deputy Town Treasurer, Appointed by Town Treasurer

**Town Solicitor**

Appointed by Town Council

**Town Planner**

Hired by Town Council/Planning Board

**Inspectors**

Building, Electrical, Plumbing,  
& Zoning Inspector, appointed by Town Council

**Human Services Director**

Elected for a two year term, which is tenured after five years of service

**West Greenwich Development Commission**

Appointed by the Town Council (Not serving at this time.)

**Police Department**

**Animal Control Officer**

Appointed by the Town Council

**Highway Superintendent**

Appointed by the Town Council, with tenure after five years of service

**Table 9  
Budget Issues:**

FISCAL YEAR	TOTAL BUDGET	TOWN PORTION	% OF TOTAL	SCHOOL PORTION	% OF TOTAL
1986-87	\$1,785,766	\$ 710,938	(39.8%)	\$1,074,828	(60.2%)
1987-88	\$2,029,610	\$ 838,124	(41.3%)	\$1,191,486	(58.7%)
1988-89	\$2,280,902	\$1,007,131	(44.2%)	\$1,273,771	(55.8%)
1989-90	\$2,856,924	\$1,453,076	(50.9%)	\$1,403,848	(49.1%)
1990-91	\$3,625,565	\$1,640,412	(45.2%)	\$1,985,153	(54.8%)
1991-92	\$4,003,856	\$1,873,043	(46.8%)	\$2,130,813	(53.2%)
1992-93	\$4,172,996	\$1,750,149	(41.9%)	\$2,422,847	(58.1%)
1993-94	\$5,160,134	\$1,900,862	(36.8%)	\$3,259,272	(63.2%)
1994-95	\$5,474,226	\$2,029,053	(37%)	\$3,446,173	(62.9%)
1995-96	\$5,970,130	\$2,070,884	(34.6%)	\$3,899,246	(65.3%)

FISCAL YEAR	TOTAL BUDGET	TOWN TOTAL	% OF CHANGE	% CHANGE
1986-87	\$ 710,938	(39.8%)		
1987-88	\$ 838,124	(41.3%)	+127,186	+17.9%
1988-89	\$1,007,131	(44.2%)	+169,007	+20.2%
1989-90	\$1,453,076	(50.9%)	+445,945	+44.3%
1990-91	\$1,640,412	(45.2%)	+187,336	+12.9%
1991-92	\$1,873,043	(46.8%)	+232,631	+14.2%
1992-93	\$1,750,149	(41.9%)	-122,894	- 6.6%
1993-94	\$1,900,862	(36.8%)	+150,713	+ 8.6%
1994-95	\$2,029,053	(37%)	+128,191	+6.7%
1995-96	\$2,070,884	(34.6%)	+41,831	+2.0%

FISCAL YEAR	SCHOOL TOTAL BUDGET	% OF TOTAL	CHANGE	% CHANGE
1986-87	\$1,074,828	(60.2%)		
1987-88	\$1,191,486	(58.7%)	+116,658	+10.8%
1988-89	\$1,273,771	(55.8%)	+ 82,285	+ 6.9%
1989-90	\$1,403,848	(49.1%)	+130,077	+10.2%
1990-91	\$1,985,153	(54.8%)	+581,305	+41.4%
1991-92	\$2,130,813	(53.2%)	+145,660	+ 7.3%
1992-93	\$2,422,847	(58.1%)	+292,034	+13.7%
1993-94	\$3,259,272	(63.2%)	+836,425	+34.5%
1994-95	\$3,446,173	(62.9%)	+186,901	+5.7%
1995-96	\$3,899,246	(65.3%)	+453,073	+13.1%

**Table 10**

## **E. LIBRARY FACILITIES**

### **1. WILLIAM E. LOUTTIT JR. MEMORIAL LIBRARY**

The Louttit Memorial Library is located on Victory Highway on town-owned land adjacent to the West Greenwich Town Hall. The building which now houses the Louttit Library was originally the Louttit School located on Victory Highway near Browns Corner, and was constructed in the late 1930's to replace the Sharpe Street School which burned down in 1936. The school, built as a memorial to William Easton Louttit, was the first brick school and the first to have electricity. It was later moved to the Town Hall site to become the town's only public library.

The building is dedicated entirely to user services and houses approximately 10,000 books, periodicals and video tapes, as well as the holdings of the West Greenwich Historical Society. Programs at the library include a story telling group for preschoolers. The hours of the Library are posted at the facility.

In recognition of the growth of the town's population, the library is continually seeking funds in order to increase its collections in all areas, reference and non-fiction, as well as fiction.

Although the library building is located on town property, the library is run by a volunteer Board of Directors. The Library receives town funds budgeted for library expenses but the main revenue sources for building expansion, book acquisition and library operations has been grants, fundraising and donations.

The Louttit Library has been enlarged twice over the past eight years. In 1987, a room for adult fiction was added, and in 1990, a children's room was added, bringing the total space to approximately 1,952 square feet. In 1992, the lower floor was renovated providing an additional 1,236 square feet for community use as meeting rooms with kitchen facilities. The Library has raised over \$200,000 since 1985 to finance the building expansions, the majority of which has come from charitable foundations and grants.

Presently, the Library Board of Directors is exploring the possibility of adding another room for the purpose of housing its junior reference material and works of fiction, including a study area complete with computer and word processing facilities. Upon completion of these further additions, the Louttit Library should be in a position to meet the needs of a community of 3,500, as recommended by the Rhode Island State Library Services.



**F. WATER SUPPLY & WASTEWATER DISPOSAL****1. WATER SUPPLY****a. Private Wells**

Most houses in West Greenwich are served by private wells. Primarily this water comes from two types of wells usually categorized as either shallow, dug wells or deep, drilled wells. With the vast majority of the town zoned for two (2) acres residential, existing and future development appears to be adequately serviced by private wells.

The following chart illustrates the source of water for housing units according to 1990 Census figures:

**SOURCE OF WATER - HOUSING UNITS**

Public system or private company	286	(20.9%)
Individual drilled well	892	(65.1%)
Individual dug well	183	(13.4%)
Some other source	9	( 0.6%)

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<b>TOTAL</b>	<b>1,370</b>	<b>(100%)</b>
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If the current two (2) acre minimum lot zoning requirement is maintained, future residential development could most likely be serviced by individual lot private wells, barring any groundwater contamination occurrences. Wells installed for new homes must meet minimum distance requirements from the proposed leaching field (100 feet), as established by the Rhode Island Department of Environmental Management (RIDEM) to protect wells from septic effluent pollution.

Future high water demands of certain commercial, industrial or high density residential development may not be met due to potential low groundwater yields associated with certain geologic conditions. In addition, if any widespread groundwater contamination should occur, users dependent upon private wells have no short or long term alternatives for potable water except to rely upon bottled water supplies.

**b. Kent County Water Authority**

The Kent County Water Authority is a water supply utility serving all or parts of the following communities: Cranston, Warwick, Scituate, West Warwick, Coventry, East Greenwich and West Greenwich.

The area currently serviced within West Greenwich by Kent County Water Authority includes the Mishnock residential area, and the commercial areas north of I-95 on Nooseneck Hill Road (Route 3), Hopkins Hill Road and Technology Park.

As of January 1993, Kent County Water Authority (KCWA) customer totals were as follows:

**17 Industrial accounts**  
**209 Residential accounts**

Kent County Water Authority physical holdings in the Town of West Greenwich include the 1.5 million gallon elevated steel tank on easement land within the Technology Park.

**2. WASTEWATER DISPOSAL****a. Individual Sewage Disposal Systems**

Existing residential and commercial development within the Town relies upon on-site subsurface disposal of wastewater (septic systems). The only exceptions are the few large industries located in the West Greenwich Technology Park located off Hopkins Hill Road discussed below. To a large extent, future development shall also rely on septic systems for wastewater disposal.

The following table illustrates the method of sewage disposal for housing units according to 1990 Census figures:

**METHOD OF SEWAGE DISPOSAL**

Public Sewer	18	( 1.3%)
Septic Tank or Cesspool	1,339	(97.7%)
Other Means	13	( 0.9%)
<hr/>		
<b>TOTAL HOUSING UNITS</b>	<b>1,370</b>	<b>(100%)</b>

In order to obtain a building permit, approval of the design and installation of an individual sewage disposal system (ISDS) must be obtained by RIDEM ISDS Section. As part of the approval process for a residential subdivision, a preliminary subdivision suitability report relating to the suitability of soil for on-site systems, the location of ledge and groundwater depth conditions must be submitted to RIDEM and approved by the ISDS Section prior to Planning Board approval.

#### **b. Regional Wastewater Agreement**

At this time, there are three (3) sewer hook-ups in the Town located in the West Greenwich Technology Park (BW Manufacturing, KMC and GTECH). The Technology Park is currently serviced by the West Warwick Wastewater Treatment Facility through a previous agreement for 320,000 gallons per day between the Port Authority and the Town of West Warwick.

The current flow allocated for the Town of West Greenwich in the intermunicipal agreement signed in 1983 (133,950 gpd) should be sufficient for the expansion area.

Expansion plans include the extension of sewer lines to the land located north of Route I-95, from the East Greenwich boundary extending east of Route 3 (Nooseneck Hill Road) to the Big River Reservoir boundary. Essentially, the district includes the Technology Park, the Hopkins Hill Road commercial area, the Lake Mishnock residential area and the Route 3 commercial area.

### **G. EMERGENCY MANAGEMENT**

#### **1. STAFF**

In 1993, the Town Council Adopted an Emergency Operations Plan, which is on file at the Town Hall. Also, the Town Clerk, the Police Department, Public Works, EMA Director, and all Fire Companies have copies of the plan.

The current Emergency Management Director, EMD, (actual title is Defense Civil Preparedness Director), is the town's Highway Superintendent. There are no part-time or full-time paid employees specifically hired nor contemplated for hire, by the town. All emergency management activities are carried out on a volunteer basis. The Highway Department and local Fire Companies have an agreement to clear roadways, in the event of fallen trees. The Town's Highway Department has a yearly line item for tree trimming to cover staff time, when necessary.

The Highway Superintendent, EMD, attends all meetings and training sessions on an annual basis. The town's building inspector routinely consults with federal FEMA Flood maps in the building permit approval process.

**2. EMERGENCY FACILITIES -**

The town is currently evaluating locations for operations to gather and direct an actual emergency situation. Currently the basement of the Town Hall is utilized for this purpose. The town has also entered into an agreement with the Red Cross to identify and license a public shelter. The town hall, fire companies, rescue companies and the junior/senior high school buildings have all been evaluated. At this time the Town Hall, West Greenwich Fire Company, and West Greenwich Community Rescue Company are licensed as public shelter areas. The Junior/Senior High School is recommended for licensure by the Red Cross.

**3. HAZARDOUS MATERIALS -**

The town is preparing a Hazardous Materials Plan, to be completed by the end of 1996. It will include procedures for dealing with a hazardous materials spill, and hazardous materials handling in the workplace and roadways. Hazardous waste in the workplace information is on file at the town Highway Garage.

**H. HUMAN SERVICES**

**1. SERVICES**

Town staff is limited to a Human Services Director. This is a part-time position, averaging 12-15 hours per week in the summer, and 30 hours per week in the winter. This department does not currently have office space at the Town Hall, as the director operates from home.

**2. Transportation**

The town does not currently have any form of transportation to offer town residents. However, referrals to SCIRTS (South County Inter Rural Transportation) are made for hospital needs at no charge to senior citizens.

**3. Programs**

Most programs available to town residents are through referral to other federal, state and private agencies. These include:

- Kent County Nurses
- Fuel Assistance
- Winterization (SCCA)
- Share Program (food)
- SCIRTS Transportation
- Meals on Wheels
- Food Stamps
- Public Welfare

One program administered through the town is the "Tis-the-Season", which raises funds through shows and softball games and distributes food to needy homes.

**4. Issues**

An office in town facilities would be a major improvement, not only for office type needs, but a location to store and distribute goods to town residents. Some form of transportation would also benefit town residents in need of rides to and from doctor's offices and hospitals. Other long term needs include a senior center, meals on wheels, and an emergency town fund.

**SECTION III  
COMMUNITY FACILITIES & PUBLIC SERVICES ELEMENT  
GOALS & POLICIES**

Providing extensive municipal services and facilities is not in accord with the traditional rural values of thrift and self reliance that West Greenwich residents hold. However, there are essential services which the Town and other governmental and private agencies provide within the community. The growth experienced by the Town and future development pressures impact the need for increased services. Essentially, West Greenwich will attempt to balance the increasing need for services and facilities with the realities of budgetary constraints. The role of town government within this rural community will remain essentially limited in terms of providing extensive public services.

**Overall Goal:**

**Ensure that community growth is serviced by planned and well-maintained facilities that are reflective of a rural economy of scale based on the independent principal of self-reliance.**

**A. GOALS:**

**TOWN OFFICES/FACILITIES:**

**G#1** The Town shall continue to provide efficient public facilities necessary to carry out the functions of local government.

**PUBLIC SAFETY & PROTECTIVE SERVICES**

**(POLICE)**

**G#2** The Town shall continue to provide efficient public safety and protective services.

**ANIMAL CONTROL:**

**G#3** Provide for short and long-term animal control needs.

**FIRE & COMMUNITY RESCUE:**

**G#4** The Town shall continue to provide efficient public safety and rescue services.

**PUBLIC WORKS:**

**G#5** The Town shall continue to provide efficient public works services.

**G#6** Ensure the proper disposal of solid waste and support the on-going recycling program.

**EMERGENCY MANAGEMENT PLAN:**

**G#7** Continue to implement the Emergency Operations Plan.

**HUMAN SERVICES:**

**G#8** Provide social services that adequately meet the needs of a varied populace.

**PUBLIC WATER SUPPLY:**

**G#9** Protect and enhance local water supply quantity and quality.

**WASTEWATER DISPOSAL:**

**G#10** To provide adequate wastewater treatment to prevent unsanitary conditions, protect water quality, and support the desired levels of residential, commercial, and industrial growth.

**LIBRARY FACILITIES:**

**G#11** Expand library facilities and programs in order to meet state standards for potential inclusion into the CLAN system.

**G#12** Increase public awareness of the programs and facilities available at Louttit Library, in addition to financial needs.

**EDUCATIONAL FACILITIES:**

**G#13** Provide for efficient facilities that meet local and regional educational needs.

**POLICIES:**

- P.1 To assess and plan for the increasing spatial and equipment needs of Town Hall departments
- P.2 Continue to utilize existing facilities for the next 5 years to service public needs and to fulfill the administrative functions of town government
- P.3 Police Department should remain in its present location within the Town Hall for the next five (5) years
- P.4 Continue to explore long-term expansion possibilities for Police Department relocation to the Town-owned structure situated next to the Town Hall currently occupied/leased by Lane Realty
- P.5 No immediate plans for the completion of holding facilities (jail cells) in the Town Hall basement are scheduled due to proximity of open meeting rooms and regional cooperation currently in effect
- P.6 Consideration shall be given to hiring an additional on-call officer to cover the vacant 12 AM-8 AM shift for in-house work exclusively
- P.7 New vehicles shall be budgeted to rotate aging vehicles out of service
- P.8 Continue support of expansion of computer system needs, spatial renovations, the West Greenwich DARE program, and the Juvenile Review Board
- P.9 Create a temporary, seasonal holding area adjacent to the existing Highway Garage to accommodate two (2) animals
- P.10 Participation in a regional animal shelter facility with neighboring communities should be pursued to satisfy long-term animal control needs
- P.11 Continue to support certification programs required of both full-time and volunteer members
- P.12 While it is cost-effective for the Town to continue to have volunteer fire and rescue companies, it shall be required that these companies submit their 5-year CIP budget request annually as required of town departments



- P.13** Support continual efforts to repair and overhaul available vehicles and equipment where practical and the pursuit of functional replacements
- P.14** Existing Highway Garage facility located behind the Town Hall is currently adequate to meet the existing spatial needs of the Highway Department with additional land available for future needs
- P.15** Support the on-going process of replacing aging vehicles and equipment
- P.16** Consideration shall be given to acquiring a used backhoe and trailer for drainage maintenance purposes
- P.17** A roadway improvement plan shall be created that prioritizes anticipated roadway maintenance repairs over a 5-year period
- P.18** Individual homeowners may continue to privately pay for residential waste pick-up and disposal by private contractors. This process is recommended as the only alternative to residents personally depositing waste in the Transfer Station
- P.19** The Town should seek a more centralized alternative site location to serve as the local waste recycling/Transfer Station
- P.20** Consideration shall be given to purchasing a larger capacity or second oil-igloo receptacle to accommodate local need
- P.21** Due to expansion of job responsibilities, consideration shall be given to amending the job title description of the Highway Superintendent to Public Works Director
- P.22** Consideration shall be given by the Town Council to assigning Transfer Station responsibility to the Public Works Director
- P.23** The Town shall continually monitor its compliance with the State's Emergency Operations Plan and update the local Plan as required
- P.24** Change the title of Defense Civil Preparedness Director to Emergency Management Director

- P.25** The Police Chief or other designated official shall be appointed as the Emergency Management Director
- P.26** A HAZ-MAT Plan shall be created that addresses potential hazardous health situations occurring in the work place, on state and local roadways, and other privately/publicly-owned property
- P.27** The Exeter/West Greenwich Junior-Senior High School is identified as a potential site to be licensed as a public shelter
- P.28** Attendance at sponsored emergency management seminars and meetings is strongly recommended
- P.29** Promote continuation of existing programs and expansion of senior citizen services
- P.30** Office/storage space should be provided to accommodate spatial needs
- P.31** The Town shall work cooperatively with the Kent County Water Authority and RIDEM
- P.32** The Town encourages private on-site water-wells rather than expansion of public facilities. Limited expansion of public facilities should be in response to existing need and not for the purpose of accelerating growth
- P.33** The Town shall work cooperatively with the RIDEM to implement the Wellhead Protection Management Plan
- P.34** The Town shall work cooperatively with the West Warwick Wastewater Treatment Facility and RIDEM
- P.35** Limited expansion of sewer lines should be in response to existing need and for the purpose of accelerating commercial and industrial growth
- P.36** On-site waste disposal is the preferred alternative for wastewater disposal in areas zoned for commercial/industrial use not currently serviced by sewer
- P.37** Consideration shall be given to limited expansion of sewers into the densely-populated Mishnock area

- P.38** Strategies should be designed to ensure that areas serviced by on-site wastewater treatment facilities and individual sewage disposal systems (ISDS) are functioning in adequate order
- P.39** Support expansion of library facilities
- P.40** Consideration shall be given to establishing a CIP to cover a period of 5-years to meet facility needs
- P.41** The Town shall continue to share a Regional School District with the Town of Exeter
- P.42** Continue to closely monitor elementary school enrollment growth
- P.43** Upgrade, modernize, or expand existing school spatial needs as deemed necessary
- P.44** Develop both long-range and short-term plans for school facilities that includes a CIP financial plan that addresses the needs of the school district
- P.45** Develop long-range plans with the aid of Building/Space Needs Committee
- P.46** Develop short-term plans (with the aid of Building/Space Needs Committee
- P.47** Develop a plan for curriculum and program development and evaluation
- P.48** Encourage use of schools by residents through continuation and expansion of an Adult Education program
- P.49** The School Committee should resolve cash flow difficulties by adjusting its expenditures to coincide with the ability of tax payers to fund short and long-term programs

**SECTION IV  
 COMMUNITY FACILITIES & PUBLIC SERVICES ELEMENT  
 ACTION & IMPLEMENTATION PROGRAM**

**G=GOAL**

**P=POLICY**

**I=ACTION/IMPLEMENTATION**

**OVERALL:**

**G. Ensure that community growth is serviced by planned and well-maintained facilities that are reflective of a rural economy of scale based on the independent principal of self-reliance**

P. The Town shall consider options to reduce municipal costs through regional cooperation with abutting towns and procurement of available grant funds where applicable

I. Establish an annual Capital Improvement Program (CIP) process overseen by the Town Council

**TOWN OFFICES/FACILITIES:**

**G#1 The Town shall continue to provide efficient public facilities necessary to carry out the functions of local government**

P.1 To assess and plan for the increasing spatial and equipment needs of Town Hall departments

P.2 Continue to utilize existing facilities for the next 5 years to service public needs and to fulfill the administrative functions of town government

I#1 The Town Council shall annually evaluate and authorize expansion, modernization, and maintenance programs to ensure efficient provision of public services

**PUBLIC SAFETY & PROTECTIVE SERVICES**

**(POLICE)**

**G#2 The Town shall continue to provide efficient public safety and protective services**

**P.3** Police Department should remain in its present location within the Town Hall for the next five (5) years

**P.4** Continue to explore long-term expansion possibilities for Police Department relocation to the Town-owned structure situated next to the Town Hall currently occupied/leased by Lane Realty

**P.5** No immediate plans for the completion of holding facilities (jail cells) in the Town Hall basement are scheduled due to proximity of open meeting rooms and regional cooperation currently in effect

**P.6** Consideration shall be given to hiring an additional on-call officer to cover the vacant 12 AM-8 AM shift for in-house work exclusively

**P.7** New vehicles shall be budgeted to rotate aging vehicles out of service

**P.8** Continue support of expansion of computer system needs, spatial renovations, the West Greenwich DARE program, and the Juvenile Review Board

**I#1** Police Department shall continue to solicit grant monies to subsidize personnel and equipment needs

**I#2** Establish an annual CIP process overseen by the Town Council

**ANIMAL CONTROL:**

**G#3 Provide for short and long-term animal control needs**

**P.9** Create a temporary, seasonal holding area adjacent to the existing Highway Garage to accommodate two (2) animals

**I#1** Highway Department personnel and volunteers shall construct a seasonal holding area to satisfy local animal control needs

**ANIMAL CONTROL:**

**P.10** Participation in a regional animal shelter facility with neighboring communities should be pursued to satisfy long-term animal control needs

**I#1** The Chief of Police and the Animal Control Officer shall be responsible for pursuing the concept of a regional animal shelter

**FIRE & COMMUNITY RESCUE:**

**G#4** The Town shall continue to provide efficient public safety and rescue services

**P.11** Continue to support certification programs required of both full-time and volunteer members

**P.12** While it is cost-effective for the Town to continue to have volunteer fire and rescue companies, it shall be required that these companies submit their 5-year CIP budget request annually as required of town departments

**I#1** The Town Council shall annually evaluate and authorize expansion, modernization, and maintenance programs to ensure efficient provision of public safety and rescue services

**I#2** Create a Public Safety Board who shall oversee strategic planning and budgeting for the Town's Fire & Rescue Companies. This Board shall consist of the 3 Fire Chiefs, Rescue Captain, Police Chief, and a Town Council representative

**P.13** Support continual efforts to repair and overhaul available vehicles and equipment where practical and the pursuit of functional replacements

**PUBLIC WORKS:**

**G#5 The Town shall continue to provide efficient public works services**

**P.14** Existing Highway Garage facility located behind the Town Hall is currently adequate to meet the existing spatial needs of the Highway Department with additional land available for future needs

**P.15** Support the on-going process of replacing aging vehicles and equipment

**P.16** Consideration shall be given to acquiring a used backhoe and trailer for drainage maintenance purposes

**P.17** A roadway improvement plan shall be created that prioritizes anticipated roadway maintenance repairs over a 5-year period

**I#1** Highway Superintendent shall submit a 5-year CIP plan to the Town Council describing equipment needs

**I#2** The Highway Superintendent shall submit a 5-year roadway improvement plan called the Pavement Management Plan to the Town Council for review and action

**G#6 Ensure the proper disposal of solid waste and support the on- going recycling program**

**P.18** Individual homeowners may continue to privately pay for residential waste pick-up and disposal by private contractors or personally deposit waste at the transfer station. This process is recommended as the only alternative to residents personally depositing waste in the Transfer Station

**P.19** The Town should seek a more centralized alternative site location to serve as the local waste recycling/Transfer Station

**P.20** Consideration shall be given to purchasing a larger capacity or second oil-igloo receptacle to accommodate local need

**PUBLIC WORKS:**

**P.21** Due to expansion of job responsibilities, consideration shall be given to amending the job title description of the Highway Superintendent to Public Works Director

**P.22** Consideration shall be given by the Town Council to assigning Transfer Station responsibility to the Public Works Director

**I#1** Appropriation of Town Meeting funding

**I#2** Town Council amendment of Personnel Policy

**EMERGENCY MANAGEMENT PLAN:**

**G#7 Continue to implement the Emergency Operations Plan**

**P.23** The Town shall continually monitor its compliance with the State's Emergency Operations Plan and update the local Plan as required

**I#1** The Town Council and the Emergency Management Director shall be responsible for implementing the state and local plans as needed

**P.24** Change the title of Defense Civil Preparedness Director to Emergency Management Director

**P.25** The Police Chief shall be appointed as the Emergency Management Director

**I#1** Town Council appointment of Emergency Management Director and amendment of Personnel Policy, where applicable

**P.26** A HAZ-MAT Plan shall be created that addresses potential hazardous health situations occurring in the work place, on state and local roadways, and other privately/publicly-owned property

**I#1** The Emergency Management Director and Town Council shall continue to update the Emergency Management Plan



**EMERGENCY MANAGEMENT PLAN:**

**P.27** The Exeter/West Greenwich Junior-Senior High School is identified as a potential site to be licensed as a public shelter

**I#1** The Regional School Committee should be responsible for creating an agreement with the Red Cross to license the Exeter/West Greenwich Senior-Senior High School as a public shelter

**P.28** Attendance at sponsored emergency management seminars and meetings is strongly recommended

**I#1** The Emergency Management Director and other interested local officials are encouraged to attend seminars and meetings

**HUMAN SERVICES:**

**G#1** Provide social services that adequately meet the needs of a varied populace.

**P.29** Promote continuation of existing programs and expansion of senior citizen services

**P.30** Office/storage space should be provided to accommodate spatial needs

**I#1** The Human Services Director and the Town Council shall evaluate on an annual basis program needs and locational/storage spatial needs

**PUBLIC WATER SUPPLY:**

**G#9 Protect and enhance local water supply quantity and quality.**

**P.31** The Town shall work cooperatively with the Kent County Water Authority and RIDEM

**P.32** The Town encourages private on-site water-wells rather than expansion of public facilities. Limited expansion of public facilities should be in response to existing need and not for the purpose of accelerating growth

**I#1** The Town Council shall evaluate any and all proposed expansion of public facilities

**P.33** The Town shall work cooperatively with the RIDEM to implement the Wellhead Protection Management Plan

**I#1** The Conservation Commission shall be the local liaison for carrying out the Wellhead Protection Management Plan

**WASTEWATER DISPOSAL:**

**G#10 To provide adequate wastewater treatment to prevent unsanitary conditions, protect water quality, and support the desired levels of residential, commercial, and industrial growth**

**P.34** The Town shall work cooperatively with the West Warwick Wastewater Treatment Facility and RIDEM

**P.35** Limited expansion of sewer lines should be in response to existing need and for the purpose of accelerating commercial and industrial growth

**P.36** On-site waste disposal is the preferred alternative for wastewater disposal in areas zoned for commercial/industrial use not currently serviced by sewer

**P.37** Consideration shall be given to limited expansion of sewers into the densely-populated Mishnock area

**P.38** Strategies should be designed to ensure that areas serviced by on-site wastewater treatment facilities and individual sewage disposal systems (ISDS) are functioning in adequate order

**I#1** Town Council review of sewer extension-- development of a 5-20 year CIP

**I#2** Planning Board and Town Council shall consider the establishment of a Wastewater Management District to help prevent ISDS failure

**LIBRARY FACILITIES:**

**G#11 Expand library facilities and programs in order to meet state standards for potential inclusion into the CLAN system**

**G#12 Increase public awareness of the programs and facilities available at Louttit Library, in addition to financial needs**

**P.39** Support expansion of library facilities

**P.40** Consideration shall be given to establishing a CIP to cover a period of 5-years to meet facility needs

**I#1** The Library Association shall submit a 5-year CIP Library fund to the Town Council for consideration

**EDUCATIONAL FACILITIES:**

**G#13 Provide for efficient facilities that meet local and regional educational needs**

**P.41** The Town shall continue to share a Regional School District

**P.42** Continue to closely monitor elementary school enrollment growth

**I#1** The Regional School District and the Town Council shall monitor on an annual basis elementary school enrollment growth

**P.43** Upgrade, modernize, or expand existing school spatial needs as deemed necessary

**P.44** Develop both long-range and short-term plans for school facilities that includes a CIP financial plan that addresses the needs of the school district

**P.45** Develop long-range plans with the aid of the Building/Space Needs Committee

**EDUCATIONAL FACILITIES:**

**P.46** Develop short-term plans with the aid of the Building/Space Needs Committee

**I#1** Town Meeting funding shall be utilized in conjunction with CIP's, federal/state contributions, and possible grant monies to subsidize upgrading or expansion of EXISTING school facilities

**I#2** The Town Council shall meet with the Regional School Committee on an annual basis to discuss updating of CIP's

**P.47** Develop a plan for curriculum and program development and evaluation

**I#1** The School Committee shall establish an on-going Curriculum Advisory Committee that represents citizens with a vested interest in the school community to design, implement, and evaluate a process for curriculum development

**P.48** Encourage use of schools by residents through continuation and expansion of an Adult Education program

**P.49** The School Committee should resolve cash flow difficulties by adjusting its expenditures to coincide with the ability of tax payers to fund short and long-term programs