

**TOWN OF WEST GREENWICH
TOWN COUNCIL**

**REGULAR MEETING
JULY 11, 2012**

A regular meeting of the West Greenwich Town Council was held on July 11, 2012. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Gregory Coutcher and Robert Smith. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

A. CALL TO ORDER - 7:00 P.M.

The meeting was called to order at 7:00 P.M.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MOMENT OF SILENCE- JEANETTE M. LEPRE

Woloohojian moved to set aside a blank page in the minutes in honor of Jeanette M. Lepre. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

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C. ANNOUNCEMENTS

Tourgee made the following announcements: EWG Pop Warner Knights First Annual Golf Tournament will be held on Saturday, July 28th at Exeter Country Club; Lake Mishnock Volunteer Fire & Rescue Annual Pig Roast will be held on Saturday, August 4th from 3 to 7 pm; EWG Youth Summer Track Program at the new track facility and EWG Tennis Camp. There are several summer reading programs being held at Louttit Library. The EWG School Committee voted unanimously to appoint James Erinakes II as the new superintendent. He will replace Dr. Geismar, who is retiring after 6 years. He is currently the Assistant Superintendent in Coventry and was chosen from a field of 20 applicants. Mr. Erinakes will assume the position on July 18th.

Introduction of Councilman Coutcher and Paul Kaltschnee letter of resignation was read.

D. CONSENT AGENDA - All items on the Consent Agenda are considered routine by the Town Council and may be enacted by one motion. There will be no separate discussion of these items unless a member of the Council so requests, in which event the item will be removed from Consent Agenda consideration and considered in sequential order. The List of Consent Agenda Items is appended below.

Smith requested Item No. 4 Correspondence, be pulled from the Consent Agenda for further consideration.

Woloohojian requested item No 1. Correspondence, be pulled from the Consent Agenda for further consideration.

Smith moved to approve the Consent Agenda with Correspondence items No. 1 and No. 4, for further consideration. Woloohojian seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

I. MINUTES

1. APPROVAL OF MINUTES OF FINANCIAL TOWN MEETING- JUNE 11, 2012
2. APPROVAL OF MINUTES OF MEETING – JUNE 13, 2012
3. APPROVAL OF MINUTES OF EXECUTIVE SESSION- JUNE 13, 2012 (SEALED)
4. APPROVAL OF MINUTES OF MEETING – JUNE 21, 2012
5. APPROVAL OF MINUTES OF EXECUTIVE SESSION- JUNE 21, 2012 (SEALED)

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6. APPROVAL OF MINUTES OF MEETING – JULY 2, 2012
7. APPROVAL OF MINUTES OF EXECUTIVE SESSION- JULY 2, 2012 (SEALED)

II. REPORTS

(THE FOLLOWING REPORTS ARE RECEIVED BY THE TOWN COUNCIL.)

1. TOWN CLERK REPORT – JUNE, 2012
2. PLANNING DEPT. MONTHLY REPORT – JUNE, 2012
3. TAX OFFICE MONTHLY REPORT – JUNE, 2012
4. BUILDING OFFICIAL’S MONTHLY REPORT – JUNE, 2012
5. TREASURER'S REPORT – JUNE, 2012
6. POLICE DEPT. REPORT – JUNE, 2012

III. CORRESPONDENCE

(THE FOLLOWING CORRESPONDENCE IS RECEIVED BY THE TOWN COUNCIL.)

2. LAND TRUST -MINUTES OF MAY 8, 2012 MEETING
3. CONSERVATION COMMISSION – MINUTES OF JUNE 7, 2012 MEETING
5. COPY OF REIMBURSEMENT: TOWN OF WEST GREENWICH
FROM: RHODE ISLAND INTER LOCAL RISK MANAGEMENT TRUST
JUNE 27, 2012
RE: REIMBURSEMENT OF MONEY STOLEN FROM EVIDENCE ROOM
6. COPY OF LETTER TO: ROBERT A SMITH, P.E., RI DOT
FROM: STEVEN W. PRISTAWA, P.E., STATE TRAFFIC COMMISSION
JUNE 20, 2012
RE: ROUTE 102
7. COPY OF EMAIL TO: KEVIN A. BREENE, TOWN ADMINISTRATOR
FROM: DAVID TACEY, BUILDING OFFICIAL
JUNE 27, 2012
RE: VACATION

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8. COPY OF: LABOR ARBITRATION RULES
FROM: AMERICAN ARBITRATION ASSOCIATION
RE: RAYMOND TARBOX

9. COPY OF REQUEST TO: TOWN COUNCIL
FROM: MARGARET GARTELMAN, DIRECTOR OF HUMAN SERVICES
JUNE 20, 2012
RE: WAL-MART GIFT CARDS

IV. CHECK SUMMARY REPORT

1. RECEIPT OF CHECK SUMMARY REPORT FOR
MONTH OF JUNE, 2012
FROM TOWN TREASURER

F. NEW BUSINESS

2 RECOGNITION OF ACTING CHIEF CRAIG BARONE (This item was taken out of order.)

Tourgee thanked Craig Barone for his service and presented him with a proclamation. Craig Barone thanked the Council for the opportunity to serve as Acting Chief. He also thanked the members of the Police Department for their support.

1 INTRODUCTION AND SWEARING IN OF NEW POLICE CHIEF – RICHARD RAMSAY

Tourgee spoke about Richard Ramsay and the interview process for the new Police Chief.

Richard M. Ramsay was sworn in by Michael Ursillo, Town Solicitor.

Mrs. Ramsay presented Richard Ramsay with his badge.

Tourgee read Chief Ramsay's Certificate of Appointment.

Woloohojian moved to appoint Richard Ramsay as Chief of Police for the Town of West Greenwich for a three year term. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

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Chief Richard Ramsay thanked his family, friends, West Greenwich Town Council, Town Administrator Breene, West Greenwich Police Dept., West Warwick Police Dept. and the Community for their support.

Town Administrator Breene welcomed Richard Ramsay and discussed the search for the new Police Chief.

Chief Ramsay departed and invited all to join him at a reception to be held at Dan's Place following the Town Council meeting.

E. OLD BUSINESS

**1. DISCUSSION AND VOTE ON REQUEST OF JOAN SANTOS BEAVEN-
ADDITIONAL STOP SIGNS MISHNOCK ROAD (This item was taken out of order.)**

Tourgee updated that Mrs. Bevin requested this matter be continued to the August meeting. He also requested more traffic watches be performed and to include Officer Andrews' letter in the August meeting packet.

Town Administrator stated that Officer Andrews conducted a traffic study and that the initial screening showed that most of the offenders were Town residents.

Woloohojian moved to continue the matter to August. Coutcher seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

Smith questioned if anyone who signed the petition was stopped for a violation.

Discussion ensued on speed limits.

3 DISCUSSION AND VOTE ON HIRING CLERK

Tourgee read the memo from Town Administrator Breene regarding the hiring process of a Clerk for the Town Clerks office

Breene commented on Lisa Morley's employment and recommended her hiring.

Lisa Morley was present in the audience.

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Andrews moved to appoint Lisa Morley as Clerk in the Town Clerk's Office. Coutcher seconded.
VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

4 DISCUSSION AND VOTE ON HIRING HIGHWAY DEPT. LABORER

Tourgee read the memo from Town Administrator Breene regarding the hiring process for a Highway Department Laborer and recommendation for David Parente to be hired.

Claude Wright, Public Works Director, discussed David Parente's work history.

David Parente was present in the audience.

Smith moved to appoint David Parente as Highway Department Laborer. Woloohojian seconded. VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

Woloohojian moved to adjourn as the Town Council and convene as the Liquor Licensing Board at 7:36 p.m. Coutcher seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

5 LIQUOR LICENSING BOARD

A. PUBLIC HEARING – DISCUSSION AND VOTE ON LIQUOR LICENSES EXTENSION OF PREMISES- THE ROCK HOUSE, LLC D/B/A THE ROCK JUNCTION - 732 CENTRE OF NEW ENGLAND BLVD.

Breene discussed the reason for the Rock Junction to have the extension and stated that Acting Chief Craig Barone had no concerns with issuing the license.

Discussion ensued on rules and regulations.

Woloohojian moved to grant the Extension of Premises to The Rock Junction, contingent on current taxes and approvals. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

Tourgee requested the Administrator send a letter advising the business of the open container law.

NUTZ ON NOOSENECK, LLC D/B/A NUTZ ON NOOSENECK - 809 NOOSENECK HILL RD

Breene discussed the reason for Nutz on Nooseneck to have the extension and stated that Acting Chief Craig Barone had no concerns issuing the license.

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Discussion ensued on rules and regulations.

Tourgee requested the Administrator send a letter advising the business of the open container law.

Woloohojian moved to grant the extension of premises to The Nutz on Nooseneck, contingent on current taxes and approvals. Smith seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

B. DISCUSSION AND VOTE ON ONE DAY LIQUOR LICENSE - LAKE MISHNOCK FIRE DEPT. PIG ROAST AUGUST 4, 2012

Tourgee discussed the annual fundraiser held by Lake Mishnock Fire Dept.

Woloohojian moved to grant the One Day Liquor License to Lake Mishnock Fire Dept. for the Pig Roast to be held on August 4, 2012. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

Woloohojian moved to adjourn as the Liquor Licensing Board and reconvene as the Town Council at 7:44 p.m. Coutcher seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

6 DISCUSSION AND VOTE ON LIGHTHOUSE CHRISTIAN CENTRE EVENT REQUEST - CARNIVAL – JULY 26TH - 29TH

Michael Picillo, member of Lighthouse Christian Centre, advised the event dates changed and requested an extension through August 6th.

Tourgee read the request from Lighthouse Christian Centre.

Mike Picillo, member of Lighthouse Christian Centre, explained the event.

Breene explained the requirements of Fire Marshall and Electrical Inspector approval and Acting Chief Barone stated there is no need for a police detail however, the situation will be monitored.

Picillo explained the Carnival Operator would obtain permits for the electrical inspection and from the Fire Marshall.

Andrews expressed concern with parking on the road.

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A resident questioned if inspections would be performed on the rides. The Town Solicitor advised there are regulations under State law concerning carnival rides.

Woloohojian moved to grant Lighthouse Christian Centre event request subject to required inspections and certificates. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

7 DISCUSSION AND VOTE ON RENEWAL OF MOBILE HOME PARK LICENSES - GREENWICH WEST AND BLUEBERRY HEIGHTS HOUSING COOPERATIVE CORP.

Town Administrator Breene advised that both parks were in compliance and have not received complaints.

Andrews moved to renew Greenwich West and Blueberry Heights Housing Cooperative Mobile Home Licenses. Smith seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

8 DISCUSSION AND VOTE ON CHARTER COMMISSION APPOINTMENTS

Tourgee announced the following residents who wish to serve on the Charter Commission: Mark Boyer, James Bell, Raymond Stewart, Kathleen Swann, Dr. Clyde Fish III, Myrna Andrews and Robert Butler.

Woloohojian moved to appoint Mark Boyer, James Bell, Raymond Stewart, Kathleen Swann, Dr. Clyde Fish III, Myrna Andrews and Robert Butler to serve on the Charter Commission. Smith seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

9 DISCUSSION AND VOTE ON AWARDING BID FOR LIQUID BITUMINOUS MATERIALS

Claude Wright, Public Works Director, explained that one bid was received for Liquid Bituminous Materials and it was received from T. Miozzi Inc.

Smith moved to award the Bid for Liquid Bituminous Materials to T. Miozzi Inc. Andrews seconded. VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

10 DISCUSSION AND VOTE ON AWARDING BID FOR MINI-EXCAVATOR

Tourgee read the memo from Town Administrator Breene regarding bids for the Mini-Excavator.

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Claude Wright, Public Works Director, commented on the bidding process and advised seven bids were received.

Discussion ensued on the need for the Mini-Excavator.

Tourgee read the bids submitted.

Woloohojian moved to award the bid to Bobcat of Connecticut as recommended by Wright. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

11 DISCUSSION AND VOTE ON CONTRACT WITH RIDOT- ROAD DETAILS

Town Solicitor reviewed the contract and advised the Council to continue this matter to next month.

Woloohojian moved to continue the matter until the August meeting. Coutcher seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

12 DISCUSSION AND VOTE ON PROPOSED PAVILION / GAZEBO

Tourgee reviewed the need for a pavilion or gazebo to be used by residents, the parade committee, and perhaps a summer concert series.

Town Administrator Breene commented on style and preference of a pavilion vs. gazebo due to availability of use. He also advised that the timber could be sourced locally. Breene then asked the Council if they wished to continue this matter and get firm pricing.

Tourgee stated he would be in favor of offering a pavilion/gazebo to residents and groups from the town.

Town Administrator Breene commented on the use.

Andrews recommended treated lumber be used. Town Administrator Breene discussed the use of treated lumber.

Discussion ensued on the location.

Andrews questioned the source of funding. Tourgee advised that Open Space and Recreation fees would be used.

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Smith stated he would be in favor of the project.

Woloohojian stated she was in favor of a summer concert series.

Smith moved to authorize the Town Administrator to pursue this matter and present a cost estimate at the next meeting. Woloohojian seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

13 DISCUSSION ON SOCCER FIELD PARKING LOT

Tourgee thanked Public Works Director, Claude Wright, for the excellent work performed on the soccer parking lot.

Wright discussed the process of paving the parking lot and advised the materials were of no charge to the Town.

Tourgee also thanked Wright on work performed on Robin Hollow Road. Wright discussed work performed on Robin Hollow Road.

Smith questioned Wright of the paving progress on Route 102. Wright reported that the catch basins were being raised and the final coat of asphalt should be completed in a few weeks.

Breene discussed the reasons for replacing the mailboxes on Route 102.

Tourgee questioned the status of road work in the Mishnock area. Wright advised they are ahead of schedule and paving should be complete in the fall.

14 DISCUSSION AND VOTE ON RESCHEDULING THE AUGUST 8TH TOWN COUNCIL MEETING

Town Administrator Breene explained the reasons for rescheduling the August Town Council meeting.

Woloohojian moved to reschedule the August 8th meeting to Monday August 6th.Smith seconded. VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

III. CORRESPONDENCE

1. LAND TRUST -MINUTES OF APRIL 10, 2012 MEETING

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Woloohojian recognized Mike Parker for his recognition with the AMC for his volunteer work.

Town Administrator Breene commented on Parker's service to the town.

4. COPY OF LETTER TO: KEVIN BREENE, TOWN ADMINISTRATOR
FROM: SUZANNE QUINN, WOODMANSEE INSURANCE
JUNE 7, 2012
RE: WORKERS' COMPENSATION POLICY

Smith questioned the length of the claim. Town Administrator Breene stated the claim is still open

Smith discussed the history of workers' compensation claims.

Andrews recommended implementing a policy requiring town employees to wear seat belts while conducting town business. Town Administrator Breene stated a policy is in place.

Smith moved to approve the Consent Agenda with Correspondence items No. 1 and No. 4 for further consideration. Andrews seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

G. PUBLIC FORUM

State Representative Tomasso updated the Council on the recent legislative changes such as the Tax Stabilization Bill.

Discussion ensued on Route 3 traffic pattern.

F.15 DISCUSSION ON ADDITIONAL SCHOOL REVENUE

Smith moved to add discussion on additional school revenue to the agenda. Andrews Seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

Smith questioned the additional revenue received by the school.

Charlene Randall, Tax Assessor/Collector updated the Council on the additional school revenue of \$200,000.00.

Coutcher explained the additional funding received by the school typically stays within the school department and they determine the allocation.

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Smith stated the item should be pursued.

Town Administrator Breene explained how the Chariho Regional School District handled a similar matter.

Tomasso discussed legislation affecting regional school districts and maintenance of effort.

Town Solicitor advised he would look into this matter for the August meeting.

H. EXECUTIVE SESSION

Woloohojian moved to close the meeting and to go into Executive Session at 8:32 P.M. pursuant to RIGL 42-46-5, (A), 1 for Personnel- Janet Olsson. Town Solicitor Ursillo stated that Janet Olsson was provided with the required statutory notice that they were to be discussed in executive session. Also pursuant to RIGL 42-46-5, a, 2 for Collective Bargaining relative to West Greenwich Fire & Rescue Assoc. Local 4771, International Brotherhood of Police Officers Local 517 and Laborers International Union of North America, AFL-CIO Local Union 1322. Coutcher seconded.
VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

1. PURSUANT TO RIGL 42-46-5, (A), 1 PERSONNEL - JANET OLSSON

2. PURSUANT TO RIGL 42-46-5, (A), 2 COLLECTIVE BARGAINING RELATIVE TO:

WEST GREENWICH FIRE & RESCUE ASSOC. LOCAL 477

INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS LOCAL 517

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO LOCAL UNION 1322

Woloohojian moved to come out of Executive Session and seal the minutes at 9:08 P.M. Smith seconded. VOTED: Tourgee – aye, Woloohojian – aye, Andrews - aye, Coutcher – aye, Smith – aye

Woloohojian moved to adjourn at 9:09 P.M. Smith seconded.

VOTED: Tourgee – aye, Woloohojian –aye, Andrews - aye, Coutcher – aye, Smith – aye

**ERIN F. LIESE
ACTING TOWN CLERK**