

TOWN OF WEST GREENWICH

TOWN COUNCIL

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REGULAR MEETING

July 10, 2013

A regular meeting of the West Greenwich Town Council was held on July 10, 2013. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Gregory Coutcher and Thomas Mulcahey. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

**A. CALL TO ORDER - 7:00 P.M.**

Council President Tourgee called the meeting to order at 7:00 P.M.

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**C. ANNOUNCEMENTS**

Council President Tourgee made the following announcements: Louttit Library will have performers throughout the summer. Dates, times & performers are listed on the town website. The library will also host a Forest Mushroom Cultivation seminar on Thursday, July 11<sup>th</sup>, from 5 – 7:30 pm. EWG Youth Track will run every Tuesday at the track from July 9<sup>th</sup> through August 6<sup>th</sup>. Registration begins at 5:30. The event is quite well received. EWG Adult Summer Soccer Pick-Up Games are Wednesday nights with registration starting at 6:30 at the soccer complex next to town hall. Players must be age 30 or over. Additional information is on the town's website. Pavilion brick forms are now available. The cost for an engraved brick is \$75. The forms and bricks are here and the forms went out in the tax bill and the bricks will be placed out front to dress up the pavilion in memory or in recognition.

Town Administrator Breene emphasized that funding for the pavilion comes from Open Space Recreation fees and explained the construction of the pavilion. He also explained the brick purchase is no obligation and will help with the maintenance of the building.

**D. CONSENT AGENDA - All items on the Consent Agenda are considered routine by the Town Council and may be enacted by one motion. There will be no separate discussion of these items unless a member of the Council so requests, in which event the item will be removed from Consent Agenda consideration and considered in sequential order. The List of Consent Agenda Items is appended below.**

Council Vice President Woloohojian requested Correspondence item 1 to be pulled for further consideration.

Councilman Andrews requested VI Pole Placement to be pulled for further consideration.

Council Vice President Woloohojian moved to approve the Consent Agenda with Correspondence item 1 and VI Pole Placement for further consideration Councilman Andrews seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

**I. MINUTES**

1. APPROVAL OF MINUTES OF MEETING OF JUNE 12, 2013

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July 10, 2013

II. REPORTS

(THE FOLLOWING REPORTS ARE RECEIVED BY THE TOWN COUNCIL.)

1. TOWN CLERK REPORT – JUNE, 2013
2. PLANNING DEPT. MONTHLY REPORT – JUNE, 2013
3. TAX OFFICE MONTHLY REPORT – JUNE, 2013
4. POLICE DEPT. REPORT – JUNE, 2013
5. TREASURERS REPORT – JUNE, 2013

IV. ADDITIONS, ABATEMENTS, REBATES & UNCOLLECTABLES

1. REQUEST OF TAX ASSESSOR/TAX COLLECTOR FOR SPECIFIC UNCOLLECTABLES AND VOTE REGARDING SAME – JUNE, 2013

June

ACCT #	NAME	AMOUNT	CODE
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Abatements

01-0137-00	AMICK LINDA M	\$20.05	31
01-0137-03	AMICK PAUL T	\$22.71	31
02-0019-80	BAINTON GEORGE W JR	\$13.52	31
02-0105-55	BASSI TRAVIS G	\$310.73	31
02-0110-22	BATES BENJAMIN J	\$8.12	31
02-0142-53	BELL KERI L	\$136.64	31
02-0182-18	BIG RIVER INN	\$835.19	31
02-0184-19	BLAIR LARRY	\$253.44	31
02-0195-18	BOEGLER DOUGLAS J	\$102.96	31
02-0213-74	BONDI TESSA M	\$84.89	31
02-0372-07	BRYAN JAN	\$410.33	31
02-0424-95	BYRNES MICHAEL T	\$5.15	31
03-0040-52	CAMPANINI JOSEPH R	\$623.38	31
03-0136-95	CARTER RITA A	\$376.60	31
03-0205-22	CHENS BUFFET & GRILL	\$541.14	31
03-0231-40	CLAUSEN JAMES J	\$805.69	31
03-0275-55	COMVODA INC	\$600.33	31

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03-0338-33	COTRONE JOSEPH	\$432.78	31
03-0348-27	COUTU JENNY L	\$362.67	31
04-0006-34	DANIELS CANDACE C	\$23.76	31
04-0006-39	DANIELS STEPHEN A	\$22.78	31
04-0103-01	DIBELLA PATRICIA J	\$54.19	31
04-0110-15	DIFONZO NICHOLAS L	\$177.03	31
05-0015-50	EDGE RODERICK R II	\$1.73	31
05-0054-99	ENVINE ESTATESDEVELOPMENT CORP	\$192.10	31
06-0013-40	FARLAND MICHAEL J	\$270.53	31
06-0172-16	FREDD JOHN H	\$272.65	31
06-0186-10	FRUCCI JOHN J	\$129.91	31
07-0005-12	GAGNON RICHARD G	\$313.36	02
07-0037-85	GEAR TIFFANY	\$10.31	31
07-0052-92	GIACOMO MARTONES ANTIQUE AUCTION	\$439.59	31
07-0052-97	GIACOMO MARTONES ANTIQUE AUCTION	\$115.74	31
07-0056-56	GILLESPIE MIRIAM R	\$671.14	31
07-0056-67	GILLESPIE PETER A	\$860.49	31
07-0099-37	GENTRY DANIEL L	\$33.57	31
08-0008-06	HAMELIN THEODORE D	\$3.80	31
08-0020-24	HAMMAR JOHN A JR	\$46.63	31
08-0026-57	HARBOUR TRANSPORT CO INC	\$45.38	31
08-0102-96	HARRISON DAVID	\$370.43	31
08-0135-48	HERRINGTON BETHANY J	\$3,426.94	31
08-0159-74	HERNANDEZ RUBY J	\$68.15	31
08-0191-30	HITTE CHERYL R	\$113.19	31
10-0014-52	JACOBSON DONNA L	\$1,418.59	02
10-0029-36	JENSEN DENISE D	\$93.21	31
10-0030-00	JESSOP JOAN N	\$12.38	31
10-0039-72	JOHNSON JENNIFER H	\$235.07	31
10-0048-94	JOHNSON JEFFREY M	\$549.66	31
10-0053-00	JOHNSON MARTHA	\$23.51	31
12-0014-15	LAGODA MICHAEL F JR	\$398.10	31
12-0082-13	LAPLUME JOYCE L	\$34.52	31
12-0097-95	LAVOIE DANIEL E JR	\$891.39	31
12-0101-14	LAWRENCE COUTO LINDA	\$9.99	31
12-0290-20	LOPES LILLIAN D	\$135.29	31
13-0004-83	MACDONALD KATY E	\$79.01	31
13-0082-35	MANNING LOVETT MARION	\$184.65	31
13-0100-54	MARKS GRILL INC	\$473.40	31
13-0100-55	MARKS GRILLE INC	\$53.92	31
13-0198-67	MAYNARD RANDEL V	\$9.45	31
13-0294-26	MELJAC BRIAN A	\$151.53	31
13-0333-02	MILLER DANIELLE L	\$7.42	31
15-0012-67	OCONNELL KENNETH M	\$68.45	31
16-0015-15	PALMER RICHARD E	\$358.92	31
16-0046-12	PARE AMY C	\$436.32	31

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16-0129-33	PERRAS RONALD E	\$6.75	31
16-0135-85	PETERS JIM L	\$171.07	31
18-0024-75	ROSE JILL M	\$499.95	31
18-0024-95	ROSE JILL M	\$213.82	31
18-0177-85	RI STONE SALES INC	\$48.69	31
18-0245-33	ROBERTO ANTHONY T	\$83.10	31
18-0300-24	RUELLE JOSEPH H	\$7.11	31
19-0012-57	STMARTIN PAUL R	\$285.95	31
19-0015-33	ST MARTIN PAUL	\$1,083.10	31
19-0217-00	SORVILLO MICHAEL	\$82.91	31
19-0276-49	STREMBICKI FRANK J III	\$49.98	18
20-0032-37	TENSEN KIMBERLY	\$281.78	31
20-0146-09	TUTTLE JASON C	\$90.76	31
25-0008-37	YEAW JOHN R	\$217.00	31

**ADDITIONS**

07-0005-12	GAGNON RICHARD G (2011)	\$194.64	02
07-0005-12	GAGNON RICHARD G (2012)	\$69.02	02
10-0014-52	JACOBSON DONNA L (2010)	\$391.87	02
10-0014-52	JACOBSON DONNA L (2011)	\$340.32	02
10-0014-52	JACOBSON DONNA L (2012)	\$515.52	02

**V. CHECK SUMMARY REPORT**

1. RECEIPT OF CHECK SUMMARY REPORT FOR  
MONTH OF JUNE, 2013  
FROM TOWN TREASURER

The following items from the Consent Agenda were considered:

Council Vice President Woloohojian recused.

**III. CORRESPONDENCE**

**(THE FOLLOWING CORRESPONDENCE IS RECEIVED BY THE TOWN COUNCIL.)**

1. LAND TRUST - MINUTES OF MAY 14, 2013 MEETING

**VI. POLE PLACEMENT**

1. REQUEST OF VERIZON NEW ENGLAND INC. & NARRAGANSETT ELECTRIC COMPANY  
RE: PETITION NE #23-13 NEW JOINT MID- SPAN POLE  
LOCATION P 38-25 PLAIN MEETING HOUSE ROAD & SADDLE ROCK

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Councilman Andrews questioned why a new pole would be installed. Town Administrator Breene and Public Works Director Wright advised on placement on Plain Meeting House Road for underground electricity to Saddle Rock Road.

**I. MINUTES**

1. APPROVAL OF MINUTES OF MEETING OF JUNE 12, 2013

**II. REPORTS**

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**IV. ADDITIONS, ABATEMENTS, REBATES & UNCOLLECTABLES**

1. REQUEST OF TAX ASSESSOR/TAX COLLECTOR FOR SPECIFIC UNCOLLECTABLES AND VOTE REGARDING SAME – JUNE, 2013

**V. CHECK SUMMARY REPORT**

1. RECEIPT OF CHECK SUMMARY REPORT FOR MONTH OF JUNE, 2013 FROM TOWN TREASURER

**E. UNFINISHED BUSINESS**

**F. NEW BUSINESS**

Councilman Andrews moved to adjourn as the Town Council and convene as the Liquor Licensing Board at 7:12 p.m. Councilman Mulcahey seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

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**1. LIQUOR LICENSING BOARD  
DISCUSSION AND VOTE ON ONE DAY LIQUOR LICENSE- LAKE MISHNOCK FIRE DEPT.  
PIG ROAST- August 10, 2013**

Chief Tyler was present from Lake Mishnock Fire Department.

Council President Tourgee discussed the annual fundraiser held by Lake Mishnock Fire Dept.

Councilman Andrews moved to grant the One Day Liquor License to Lake Mishnock Fire Dept. for the Pig Roast to be held on August 10, 2013. Councilman Mulcahey seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

Council Vice President Woloohojian moved to adjourn as the Liquor Licensing Board and reconvene as the Town Council at 7:13 p.m. Councilman Coutcher seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

**2. DISCUSSION AND VOTE ON REQUEST OF OUTDOOR ENTERTAINMENT PERMIT- DCH 1. INC. -  
DAN’S PLACE- August 4<sup>th</sup>, 11<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup> and September 8<sup>th</sup>**

Town Administrator Breene explained that Dan’s has a license to serve alcohol outside but would like outside entertainment for these events.

Councilman Mulcahey stated issue with parking.

Chief Ramsay stated he would meet with Dan’s and would advise prior to each event.

Council President Tourgee questioned parking signs. Public Works Director explained where the “No Parking” signs were located.

Council Vice President Woloohojian moved to grant the Outdoor Entertainment Permit to DCH 1 Inc., d/b/a Dan’s Place for the following dates: August 4<sup>th</sup>, 11<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup> and September subject to compliance with Police Chief Directives for each event and no music after 11:00 P.M.

Councilman Andrews seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

**3. DISCUSSION AND VOTE ON RECOMMENDATION OF CHARTER COMMISSION ON PROPOSED  
AMENDMENTS TO HOME RULE CHARTER- Article VI, Section 602. Town Clerk**

Town Solicitor Ursillo explained the Charter Review Commission recommendation to make the position appointed by the Council; similar with all Town Department Heads. He also explained the changes that have been made with the position with regard to education and skills.

Council Vice President Woloohojian explained that the position would be an employee at will just like the other positions in town and not a political position.

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Town Administrator Breene clarified the meaning of appointed. He also explained the changes and certifications needed and the Town Clerk responsibilities.

Councilman Mulcahey moved to adopt the recommendation of the Charter Review Commission. Councilman Coutcher seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

(Section 602. Town Clerk)

Ballot Question: Shall the Town Clerk be appointed by the Town Council and the residency requirement waived; similar to other Town Department Heads?

Charter Language: There shall be a Town Clerk, who shall be appointed by the Town Council and who shall serve until his or her successor is appointed and qualified. ~~There shall be a Town Clerk who shall be a qualified elector of the Town and shall be elected at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified.~~ The Town Clerk shall have all the duties and responsibilities of Town Clerks as provided by State law, shall be Clerk of the Council, Clerk ex-officio of the Board of Canvassers, and Clerk of the Probate Court, and shall perform such other duties and responsibilities not in conflict with State law. The Town Clerk shall give bond for the office of Town Clerk. The Town Clerk shall have the authority to employ a Deputy Town Clerk with the approval of the Council, and such Deputy Town Clerk shall in the absence or inability of the Town Clerk, discharge all of the duties and responsibilities of that office. The Deputy Town Clerk shall also be bonded by the Town. The Town Clerk shall be responsible for the good conduct of the Deputy, and may revoke the appointment of the Deputy at the Clerk's discretion.

**4. DISCUSSION AND VOTE ON REQUEST TO ADVERTISE FOR THE HIRING OF A REPLACEMENT HIGHWAY DEPARTMENT WORKER**

Town Administrator Breene explained that the Public Works have been operating with a man down for almost two years due to an employee being out on leave.

Public Works Director Wright explained the difficulty of operating without a full compliment due to extensive storms and added responsibilities.

Councilman Andrews questioned if it would be a full time position. Town Administrator Breene advised that it would be a full time position.

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Town Administrator Breene explained the additional responsibilities of the Public Works Department. Council Vice President Woloohojian moved to grant the request to advertise for the hiring of a replacement Highway Department Worker. Councilman Andrews seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

**G. PUBLIC FORUM**

Councilman Andrews questioned the sweeping. Public Works Director advised sweeping is being performed.

Council President Tourgee commented on Route 102 and Exit 5 of Route 95 grass cutting and sight clearance is limited but it is not a Town issue; as the State is responsible. He requested Town Administrator Breene place a call with State DOT.

Sandra Bockes commented that Hazard Road seems to be growing rocks under the pavement. Public Works Director stated that the road was paved in 1996 and that he is aware of the section Bockes referred to and that patching work will need to be done.

**Pursuant to RI General Laws §42-46-6(b), public comment regarding subject matter not on the agenda but received during the public participation portion of a meeting shall be for information purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.**

**H. EXECUTIVE SESSION**

Councilman Andrews moved to adjourn at 7:31P.M. Councilman Mulcahey seconded.

VOTED: Tourgee- aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey – aye

**ERIN F. LIESE, CMC**

**ACTING TOWN CLERK**