

**TOWN OF WEST GREENWICH
TOWN COUNCIL**

REGULAR MEETING

February 13, 2013

A regular meeting of the West Greenwich Town Council was held on February 13, 2013. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Gregory Coutcher and Thomas Mulcahey. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo.

A. CALL TO ORDER - 7:00 P.M.

Council President Tourgee called the meeting to order at 7:00 P.M.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ANNOUNCEMENTS

Council President Tourgee made the following announcements: The Annual West Greenwich Land Trust Turkey Dinner and Silent Auction will be held on Saturday, March 23rd at 6 pm at the WG Fire Company # 1, located at 830 Nooseneck Hill Road. Tickets are \$25 per person and can be purchased by contacting Steve Wright at 392-3628. Seats must be reserved ahead of time. Please contact Steve if you'd like to donate a silent auction item. A Well Water Workshop will be held on Tuesday, February 26 from 7 - 8:30 pm at the Louttit Library, 274 Victory Highway. To register, call URI at 874-4918 for space is limited and pre-registration is required. The EWG Battle of the Bands will be held on Sunday, February 24th from 7 – 9:30. The proceeds will benefit the Florida trip. EWG Rec Soccer registration has begun. Early bird special ends February 16th. More information is available on their website: ewgsoccer.org. EWG Little League registration has begun. See their website: ewgll.org for more information. The library is sponsoring a board game night on Tuesday, February 19th followed by an ice cream social. The Conservation Commission is looking for members. Please see the website if you are interested for information and application; or contact the Town Administrator directly. There will be an Eco Depot drop off event to be held. Please see the Town's website or Town Planner for more information. Also, Residents were reminded to recycle. The Town receives profit sharing of the total amount of materials recycled. The more we recycle, the more money received and savings to tax payers. For information on recycling, please contact the Town Planner or visit the Town's website.

Council President Tourgee also commended the Public Works Department and Claude Wright, Public Works Director on the great job done during the blizzard and asked Public Works Director Wright to discuss the effort done by Highway Department. Public Works Director Wright discussed the hours worked in order to keep the roads cleared and the benefit of the driving ban and the round the clock plowing.

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D. CONSENT AGENDA - All items on the Consent Agenda are considered routine by the Town Council and may be enacted by one motion. There will be no separate discussion of these items unless a member of the Council so requests, in which event the item will be removed from Consent Agenda consideration and considered in sequential order. The List of Consent Agenda Items is appended below.

Councilman Andrews requested Correspondence No. 10 pulled for further consideration.

Correspondence items 4 & 5 Land Trust minutes were pulled from the Consent Agenda.

Councilman Andrews moved to approve the Consent Agenda with Correspondence items No. 4, 5 and 10 pulled for further consideration. Council Vice-President Woloohojian seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

I. MINUTES

1. APPROVAL OF MINUTES OF MEETING – JANUARY 9, 2013
2. APPROVAL OF MINUTES OF EXECUTIVE SESSION- JANUARY 9, 2013 (SEALED)

II. REPORTS

(THE FOLLOWING REPORTS ARE RECEIVED BY THE TOWN COUNCIL.)

1. TOWN CLERK REPORT – JANUARY, 2013
2. PLANNING DEPT. MONTHLY REPORT – JANUARY, 2013
3. TAX OFFICE MONTHLY REPORT – JANUARY, 2013
4. POLICE DEPT. REPORT – JANUARY, 2013
5. TREASURERS REPORT – JANUARY, 2013
6. BUILDING DEPT. REPORT – JANUARY, 2013

III. CORRESPONDENCE

(THE FOLLOWING CORRESPONDENCE IS RECEIVED BY THE TOWN COUNCIL.)

1. CONSERVATION COMMISSION - MINUTES OF MEETING DECEMBER 6, 2012
2. CONSERVATION COMMISSION - MINUTES OF MEETING JANUARY 3, 2013

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5. COPY OF LETTER TO: WEST GREENWICH TOWN COUNCIL
FROM: EDDIE JACQUES, CLU CAPT. USAF RES. RETIRED
RE: SHADOW HEROES PREFACE- MAJOR JOHN T. GODFREY

6. COPY OF PRESS RELEASE
FROM: NORTH AMERICA TRAVEL JOURNALIST ASSOCIATION
FEBRUARY 4, 2013
RE: SOUTH COUNTY TOURISM COUNCIL TRAVEL MEDIA COMPETITION WINNER

7. COPY OF LETTER TO: HONORABLE MARK D. TOURGEE
FROM: U.S. SMALL BUSINESS ADMINISTRATION
JANUARY 9, 2013
RE: RHODE ISLAND SBA BANK RANK & APPROVED LOANS TO RI CITIES AND TOWNS

8. COPY OF LETTER TO: KEVIN A. BREENE
FROM: JIMMIE HAYE WELLS, MAJOR GENERAL, US ARMY COMMANDING
DECEMBER 15, 2012
RE: THANK YOU FOR SUPPORTIVE ENVIRONMENT FOR SOLDIERS

9. COPY OF FEDERAL EMERGENCY MANAGEMENT AGENCY E- GRANTS
FROM: FEMA
NOVEMBER 30, 2012
RE: TOWN OF WEST GREENWICH FEMA APPLICATION

11. COPY OF LETTER TO: KIM MALLET
FROM: JENNIFER PAQUET, TOWN PLANNER
JANUARY 14, 2013
RE: MAC CUE POINT

12. COPY OF MEMO TO: DANIELLE ANDREWS, TOWN TREASURER
FROM: JENNIFER PAQUET, TOWN PLANNER
JANUARY 28, 2013
RE: TOWN REIMBURSEMENT FOR VICTORY WOODS PROJECT REVIEW FEES

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13. COPY OF MEMO TO: HONORABLE COUNCIL MEMBERS
FROM: CHARLENE RANDALL, ASSESSOR/ COLLECTOR
FEBRUARY 6, 2013
RE: HOUSE BILL 5093- MV REIMBURSEMENT

IV. ADDITIONS, ABATEMENTS, REBATES & UNCOLLECTABLES

1. REQUEST OF TAX ASSESSOR/TAX COLLECTOR FOR SPECIFIC ABATEMENTS & UNCOLLECTABLES AND VOTE REGARDING SAME – JANUARY, 2013

ACCT #	January		CODE
	NAME	AMOUNT	
	<u>Abatements 2012</u>		
03-0297-09	CONTRERAS SHARON L	\$148.68	05
13-0062-02	MAHON SHARON C & JEFFREY	\$797.53	24
13-0386-31	MONAGHAN ZACHARY I	\$29.02	18
19-0212-56	SNOW THELISSA & DOROTHEA A WILLIS	\$5,513.40	24
23-0127-99	WILLIAMS DAVE	\$102.81	17
	<u>Additions 2012</u>		
03-0297-09	CONTRERAS SHARON L	\$104.29	05
13-0062-02	MAHON SHARON C & JEFFREY	\$609.59	24
19-0212-56	SNOW THELISSA & DOROTHEA A WILLIS	\$5,361.89	24
	<u>Refunds 2012</u>		
13-0386-31	MONAGHAN ZACHARY I	\$29.02	18

V. CHECK SUMMARY REPORT

1. RECEIPT OF CHECK SUMMARY REPORT FOR
MONTH OF JANUARY, 2013
FROM TOWN TREASURER

The following items from the Consent Agenda were considered:

4. **LAND TRUST – MINUTES OF MEETING SEPTEMBER 19, 2012**
5. **LAND TRUST – MINUTES OF MEETING OCTOBER 9, 2012**

Council Vice President Woloohojian recused.

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Councilman Mulchahey moved to approve Correspondence items 4 & 5 Land Trust minutes.
Councilman Coutcher seconded.

VOTED: Tourgee - aye, Woloohojian - abstain, Andrews - aye, Coutcher – aye, Mulcahey –aye

- 10. COPY OF EMAIL TO: ERIN LIESE
FROM: CHIEF BRIAN HOXSIE
JANUARY 15, 2013
RE: CHIEF OF WEST GREENWICH FIRE & RESCUE**

Councilman Andrews wished to recognize Chief Brian Hoxsie as Chief of West Greenwich No. 1.

Council President Tourgee congratulated Brian Hoxsie as the new Chief of West Greenwich No. 1 and announced the retirement of Chief Wayne Andrews and read correspondence from Chief Hoxsie.

Councilman Andrews moved to approve Correspondence Item 10. Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

E. OLD BUSINESS

F. NEW BUSINESS

1. ANNOUNCEMENT OF TOWN CLERK RETIREMENT– JANET OLSSON

Town Administrator Breene discussed the career of Janet Olsson as Town Clerk and announced her retirement after 26 years of service. He also requested the Town Council send a letter thanking her for her service.

Council President Tourgee discussed Janet’s service.

2. RECOGNITION OF OLDEST CITIZEN – CHIEF EDWIN HOXSIE

Town Council President Tourgee recognized Chief Edwin Hoxsie as the oldest citizen and served him with a proclamation.

Town Administrator Breene recognized Chief Edwin Hoxsie with the oldest citizen plaque and discussed the history of the plaque and Hoxsie family.

3. EXETER-WEST GREENWICH STUDENT RECOGNITION

Council President Tourgee recognized Adam Sowden for his accomplishment for winning the

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Cybersecurity Skills Challenge by the Rhode Island Cyber Foundation competition for the second consecutive year and awarded him with a certificate of recognition.

10. DISCUSSION AND VOTE ON REQUEST OF TANYA MCKAY REGARDING “NO PARKING” SIGNS-MOHAWK TRAIL (This item was taken out of order)

Chief Ramsay discussed the issue on Mohawk Trail and stated the residents have resolved the situation.

Council President Tourgee stated that he encourages residents to come forward with issues and is glad it was resolved.

Tanya McKay disagreed and discussed alleged threats received from Claude Tyler. She explained that she has lived there for eleven years and there has never been any issues prior to Claude Tyler moving in.

Council President Tourgee explained a final decision was not made at last month’s meeting and he is not going to micromanage the Town.

Claude Tyler discussed the parking situation and stated he has not spoken to Tanya McKay directly and the comment was directed to Ray and requested the car be parked on one side or the other.

Town Solicitor stated that issue has been resolved and both parties have been able to address their issues.

Ledyard Tuchon stated he was a lifelong resident and there has never had issues in that area.

Town Council President stated all residents should come forward to the Council.

Town Administrator Breene and Chief Ramsay clarified the issue was only addressed; due to the location of the stone walls; and there was never any plan to place “No Parking” signs the length of Mohawk Trail.

4. DISCUSSION AND VOTE ON KALTSCHNEE COMMUNITY AWARD

Council President Tourgee commented on Kaltschnee’s service to the community and Sandy Bockes suggestion to have a community award.

Town Administrator Breene advised the Council that the Conservation Commission was working on this recognition.

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Council Vice President Woohojian moved to refer this matter to the Conservation Commission for further development and report back to the Council. Councilman Mulchahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

5. DISCUSSION AND VOTE ON MUTUAL AID AGREEMENT AND RESOLUTION FOR RHODE ISLAND LAW ENFORCEMENT AGENCIES – WEST GREENWICH & COVENTRY

Chief Ramsay explained the agreement and recommended a similar agreement be done with Exeter and East Greenwich.

Town Solicitor Ursillo stated this is recommended by the Trust and this practice is conducted in other communities.

Town Administrator Breene questioned the involvement of the SRO officer in the schools. Chief Ramsay advised that this issue was discussed with the Trust and they could enter into an agreement with the Exeter Town Council.

Town Solicitor clarified for the record that currently they are entering in the agreement with Coventry, not Exeter.

Councilman Andrews moved to authorize the Town Council President to enter into this agreement with Coventry. Councilman Coutcher seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

Council Vice President Woloohojian moved to adjourn as the Town Council and convene as Liquor Licensing Board. Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

**6. LIQUOR LICENSING BOARD
DISCUSSION AND VOTE ON REQUEST OF SOUTH COUNTY ROD & GUN CLUB FOR CLASS F1
ONE DAY LIQUOR LICENSE- FEBRUARY 24, 2013**

Council President Tourgee read the request from South County Rod & Gun Clun for a Class F1 One Day Liquor License.

Woloohojian moved to approve the Class F1 Liquor License for South County Rod & Gun Club event, to be held on February 24, 2013, subject to being in compliance with state and local laws and ordinances. Councilman Mulchahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

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Councilman Mulchahey moved to adjourn as the Liquor Licensing Board and reconvene as the Town Council. Councilman Couter seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

**7. DISCUSSION AND VOTE ON DATE OF FINANCIAL TOWN MEETING AND ALTERNATE DATE-
JUNE 3RD OR JUNE 10TH**

Discussion ensued on availability.

Council Vice President Woloohojian moved to set the date of the Financial Town Meeting to June 3rd at 7:00 P.M. with an alternative date of June 10th. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

8. DISCUSSION AND VOTE ON DATE FOR TOWN BUDGET HEARING

Councilman Mulchahey moved to set the date of the Town Budget Hearing to April 17th at 7:00 P.M. Council Vice President Woloohojian seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

9. DISCUSSION AND VOTE ON BUDGET WORKSHOP DATES

Discussion ensued on budget packet preference. The consensus of the Council was to have spreadsheets versus, individual copies of requests.

Town Administrator Breene clarified the budget process

Councilman Woloohojian moved to set budget workshops for March 20th and Wednesday April 3rd at 7:00 P.M. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

**11. DISCUSSION AND VOTE ON APPOINTMENT OF TWO COUNCIL MEMBERS TO REVIEW
NON UNION EMPLOYEE PERSONNEL POLICY**

Council President Tourgee stated that Council Vice President Woloohojian previously served on this committee and would like her to serve.

Thomas Mulchahey stated he would serve.

Town Administrator Breene clarified the need to review the personnel policy.

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Councilman Andrews moved to appoint Councilman Mulchahey and Council Vice President Woloohojian to serve on the Personnel Policy. Councilman Coutcher seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Andrews - aye, Coutcher – aye, Mulcahey –aye

G. PUBLIC FORUM

Adrian Knott, 61 Brown Corner Road expressed his thanks for the service of Claude Wright, Public Works Director, Police Chief Ramsay, Town Council and Town Solicitor Ursillo for there service to the Town Residents.

Senator Raptakis and Senator Rumsey requested a meeting with the Town Council on legislation issues.

Town Administrator suggested holding a joint meeting with Exeter.

Town Administrator reviewed the topics that are issues such as affordable housing, the Governors Budget with Municipal Aid and Article 11.

Charlene Randall, Tax Assessor/Collector explained Article 11.

Senator Raptakis requested the Council develop a wish list and meet in April.

Discussion ensued on affordable housing.

Pursuant to RI General Laws §42-46-6(b), public comment regarding subject matter not on the agenda but received during the public participation portion of a meeting shall be for information purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.

H. EXECUTIVE SESSION

Council Vice President Woloohojian moved to close the meeting and to go into Executive Session at 8:08 P.M. pursuant to RIGL Also pursuant to RIGL 42-46-5, a, 2 for Litigation relative to West Greenwich Tech Park I & II Tax Appeal. Councilman Andrews seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Coutcher – aye, Andrews - aye, Mulcahey –aye

1. PURSUANT TO RIGL 42-46-5, (A), 2

LITIGATION RELATIVE TO:

WEST GREENWICH TECH PARK I & II TAX APPEAL

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Councilman Andrews moved to come out of Executive Session and reconvene in public session at 8:44 P.M. Councilman Mulchahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Coutcher –aye, Andrews- aye, Mulcahey –aye

Councilman Andrews moved to adjourn at 8:45 P.M. Councilman Mulcahey seconded.

VOTED: Tourgee - aye, Woloohojian - aye, Coutcher –aye, Andrews- aye, Mulcahey –aye

**ERIN F. LIESE, CMC
ACTING TOWN CLERK**