

**TOWN OF WEST GREENWICH  
TOWN COUNCIL  
SPECIAL MEETING  
March 14, 2011**

A special meeting of the West Greenwich Town Council was held on March 14, 2011. Present were Mark Tourgee, Susan Woloohojian, Robert Andrews, Paul Kaltschnee and Robert Smith. Also present was Town Administrator Kevin Breene. Tourgee called the meeting to order at 7:10 p.m. with the Pledge of Allegiance.

Woloohojian moved to dispense with the reading of the minutes of the previous meeting. Andrews seconded. VOTED: Tourgee – aye, Woloohojian – aye, Andrews - aye, Kaltschnee - aye, Smith - aye.

The Pledge of Allegiance was recited.

**ESTABLISHMENT OF DUTIES OF TOWN FINANCE BOARD**

Town Administrator Breene had provided the Council with a similar ordinance from the Town of Smithfield.

He noted that upon conferring with the Town Solicitor, it was in the Town's purview to establish such a board.

The following draft was offered:

West Greenwich Town Finance Board

The town council shall appoint a seven (7) member finance board consisting of five (5) residents of the town who are registered voters and property tax payers, one member of the town council and the town treasurer. The town council member and the town treasurer shall serve as non voting ex officio members of the board. Members shall be appointed to two year terms by the newly elected town council in December of even years. (?)

The duties of the board shall be to review the finances of the town bi annually (1/4ly ?), meet with the town auditor annually, and report and make recommendations to the town council concerning the financial well being of the town.

The board shall also review and make recommendations regarding all entities public and private that receive funding from the town, including but not limited to the Exeter-West Greenwich School District, the Loutitt Library, the fire board of engineers, youth sports and any other organization funded by the town.

The board shall also review and comment on the financial impact of all newly negotiated labor contracts for employees of the town prior to final adoption of said contracts by the town council.

The board shall also review and comment on each years proposed budget as presented by the town council prior to the annual financial town meeting.

The board of finance shall also review and comment on all capital purchases or expenditures, not specifically approved in the current town budget.

Lastly, the town council as the need arises may from time to time seek guidance and input from the Town Finance Board on all matters relating to the financial health and well being of the Town of West Greenwich.

Discussion was held on when in the process of negotiating contracts the finance board would become involved.

#### **ESTABLISHMENT OF DUTIES OF TOWN ECONOMIC DEVELOPMENT COMMISSION**

Discussion was held on adding Kathy Swann as an alternate to the Economic Development Board vs. a full member.

#### **DISCUSSION ON PROPOSED 2011/12 SCHOOL BUDGET**

Kaltschnee moved not to support the proposed School District Budget. Andrews seconded. VOTED: Tourgee – nay, Woloohojian – nay, Andrews - aye, Kaltschnee - aye, Smith - nay.

#### **NOTICE TO RESIDENTS REGARDING ALL DAY REFERENDA FOR SCHOOL BUDGET**

A draft letter was discussed.

#### **SET DATES FOR WORK SESSIONS ON FY 2011/2012 BUDGET**

The following dates were set for work sessions on the budget: March 24, 2011 and March 30, 2011. A time of 6:00 p.m. was set for the work sessions and April 20, 2011 Budget Hearing. Additional dates would be added if needed.

**EXECUTIVE SESSION – PURSUANT TO RIGL 42-46-5,A, 1, 2 - PERSONNEL & LITIGATION & COLLECTIVE BARGAINING**

Woloohojian moved to go into Executive Session at 8:43 p.m. for Collective Bargaining pursuant to RIGL 42-46-5, a, 1 & 2. Smith seconded. VOTED: Tourgee – aye, Woloohojian – aye, Andrews - aye, Kaltschnee - aye, Smith - aye.

Woloohojian moved to come out of Executive Session and seal the minutes at 10:46 p.m. Smith seconded. VOTED: Tourgee – aye, Woloohojian – aye, Andrews - aye, Kaltschnee – aye, Smith – aye.

Woloohojian moved to adjourn at 10:46 p.m. Smith seconded. VOTED: Tourgee – aye, Woloohojian – aye, Andrews - aye, Kaltschnee – aye, Smith – aye.

Janet E. Olsson, CMC  
Town Clerk