

**TOWN OF WEST GREENWICH
TOWN COUNCIL
REGULAR MEETING
JANUARY 13, 2010**

A regular meeting of the West Greenwich Town Council was held on January 13, 2010. Present were Robert Butler, Mark Tourgee, Thaylen Waltonen, Susan Woloohojian and Kelly Stewart. Also present were Town Administrator Kevin Breene and Town Solicitor Michael Ursillo. Butler called the meeting to order at 7:01 p.m.

EXECUTIVE SESSION – PURSUANT TO RIGL 42-46-5,A, 1, 2 - PERSONNEL & LITIGATION

Tourgee moved to go into Executive Session for matters of personnel and litigation pursuant to RIGL 42-46-5,a, 1 & 2 at 7:01 p.m. Waltonen seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

Tourgee moved to come out of Executive Session and seal the minutes at 7:56 p.m. Waltonen seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

CONSENT AGENDA

Stewart moved to approve the Consent Agenda with Reports 3 ,5, 6 and 8 and Correspondence Items 1, 4, 7 and 9 removed for further consideration. Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – abstain, Woloohojian – aye, Stewart – aye.

I. MINUTES

1. MINUTES OF MEETING OF DECEMBER 9, 2010

II. REPORTS

1. TOWN CLERK RECEIPTS –DECEMBER, 2009
2. PLANNING DEPT. MONTHLY REPORT – DECEMBER, 2009
3. TREASURER’S REPORT – DECEMBER, 2009
4. POLICE DEPT. MONTHLY REPORT – DECEMBER, 2009
5. TAX ASSESSOR’S OFFICE MONTHLY REPORT – DECEMBER, 2009

6. BUILDING INSPECTOR'S OFFICE MONTHLY REPORT –
DECEMBER, 2009
7. HIGHWAY SUPERVISOR'S MONTHLY REPORT – DECEMBER, 2009
8. PAYROLL REPORT
PAY PERIODS DECEMBER 4, 2009 – JANUARY 1, 2010

III. CORRESPONDENCE

1. MEMO FROM TOWN ADMINISTRATOR KEVIN BREENE
DECEMBER 29, 2009
RE: RETIREMENT OF CHERYL VOLPINI
2. COPY OF LETTER TO CHERYL VOLPINI
DECEMBER 30, 2009
RE: LIFE INSURANCE COVERAGE
3. REPORT OF VACATION AND SICK HOURS FOR TOWN EMPLOYEES
4. COPY OF LETTER FROM TOWN ADMINISTRATOR KEVIN BREENE
TO RI DEPARTMENT OF LABOR AND TRAINING
JANUARY 5, 2010
RE: UNEMPLOYMENT CLAIM OF MICHELLE JOHNSON
5. CONSERVATION COMMISSION – MINUTES OF DECEMBER 2, 2009 MEETING
6. RI DEM
NOVEMBER 23, 2009
RE: TRANSFER STATION FIELD INSPECTION REPORT
7. COPY OF LETTER FROM CAPTAIN RAYMOND M. CAPPELLI
TO TOWN ADMINISTRATOR KEVIN BREENE
DECEMBER 21, 2009
RE: REIMBURSEMENT FOR THOMAS E. WALSH
8. BEACON MUTUAL INSURANCE CO.
DECEMBER 16, 2009
RE: CLAIM REPORT – CLAUDE WRIGHT

9. RI LEAGUE OF CITIES AND TOWNS
DECEMBER 5, 2009
RE: REPORT OF MUNICIPAL SAVINGS RESULTING FROM A 25%
MANDATORY CO-PAY OF HEALTH AND DENTAL PREMIUMS FOR ACTIVE
POLICE OFFICERS, FIREFIGHTERS AND MUNICIPAL EMPLOYEES
10. BEACON MUTUAL INSURANCE CO.
RE: NOTICE REGARDING REQUIREMENT OF DOCUMENTATION FOR
SUBCONTRACTORS OR INDEPENDENT CONTRACTORS
11. ERNEST A. ALMONTE, AUDITOR GENERAL
DECEMBER 11, 2009
RE: GUIDANCE REGARDING REPORTING STATE FISCAL STABILIZATION
FUNDS ON THE FINANCIAL STATEMENTS OF A MUNICIPALITY OR
REGIONAL SCHOOL DISTRICT
12. ARTICLE FROM GOVERNMENT FINANCE REVIEW ENTITLED GFOA
UPDATES BEST PRACTICE ON FUND BALANCE
13. RI WORKERS' COMPENSATION COURT
DECEMBER 31, 2009
RE: NOTICE OF PRE-TRAIL CONFERENCE
DENNIS ETHELLES VS. TOWN OF WEST GREENWICH
14. COPY OF CHECKS ISSUED TO TOWN OF WEST GREENWICH

OLD BUSINESS

FIRST READING - AMENDMENT TO ORDINANCE NO. 25 REGULATING MOTOR BOATS ON LAKE MISHNOCK

The Council considered the following amendment to Ordinance 25:

THE TOWN OF WEST GREENWICH
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

ORDINANCE NO. ____25____

AN ORDINANCE RELATING TO
REGULATION OF ~~MOTOR BOATS~~ **GAS OPERATED ENGINES** ON LAKE MISHNOCK

IT IS ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WEST GREENWICH, RHODE ISLAND AS FOLLOWS:

Section 1.

1. No person shall operate any boat or other marine vehicle or propulsion unit or **gas-operated internal combustion engine of any kind** on Mishnock Lake in the Town of West Greenwich, ~~which shall be powered by any form of internal combustion engine,~~ provided, however, that it shall be lawful to operate boats on Mishnock Lake propelled by electric motors, the power source of which is either dry cell or wet cell batteries located within the boat to be so powered.
2. No such electric-powered boat shall be operated closer than fifty (50) feet from any swimmer in said Lake.
3. Any person who operates a motor boat in violation of this ordinance shall be fined not more than ~~Twenty Five (\$25.00)~~ **One Hundred (\$100.00)** Dollars for each offense.
4. This ordinance shall take effect upon its passage.

Diane Blaquiére of Mishnock Road suggested changes to the proposed ordinance.

After discussion the amendments were as follows:

Section 1.

1. No person shall operate a gas-operated internal combustion engine of any kind on Mishnock Lake in the Town of West Greenwich.
2. Electric-powered or wind-powered boats shall not be operated closer than fifty (50) feet from any swimmer in said Lake.
3. Any person who operates a gas-operated internal combustion engine of any kind in violation of this ordinance shall be fined not more than One Hundred (\$100.00) Dollars for each offense.

Waltonen moved to constitute First Reading as amended. Stewart seconded.

VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

NEW BUSINESS

LIQUOR LICENSING BOARD - PUBLIC HEARING - REQUEST OF LOTUS GROUP, LLC D/B/A LOTUS GARDEN FOR NEW CLASS B-LTD. LIQUOR LICENSE, 780 VICTORY HIGHWAY, UNIT 10

Waltonen moved to adjourn as the Town Council and convene as the Liquor Licensing Board at 8:07 p.m. Tourgee seconded.

VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

Butler opened the following public hearing:

LEGAL NOTICE
TOWN OF WEST GREENWICH

Notice is hereby given by the Town Council of the Town of West Greenwich, being the licensing board in said town, under Title 3 of the General Laws of Rhode Island, 1956 as amended, that the following have applied for a Class B-V Limited Alcoholic Beverage License:

Lotus Group, LLC
Lotus Garden
780 Victory Highway, Suite 10
West Greenwich, RI 02817

The above application will be in order for hearing at a meeting of the West Greenwich Town Council being the licensing board for said town on the 13th day of January, A.D., 2010 at 7:30 p.m. at the Town Hall, 280 Victory Highway, West Greenwich, RI, at which time and place all remonstrants may make their objections. Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office at 392-3800, ext. 100 72 hours in advance of the hearing date.

By order of the West Greenwich Town Council
Janet E. Olsson, CMC, Town Clerk

Charminan Shatkin was present.

A letter recommending approval was received from Ralph H. Woodmansee, President of West Greenwich Package Store.

Tourgee moved to grant a Class BV-Ltd. Liquor License to Lotus Group, LLC, Lotus Garden subject to compliance with State and Town Ordinances regarding Liquor Licenses. Stewart seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohian – aye, Stewart – aye.

Waltonen moved to adjourn as the Liquor Licensing Board and reconvene as the Town Council at 8:10 p.m. Stewart seconded.

VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

**REQUEST OF V & D SUBS AND SALADS, LLC, D/B/A SUBWAY, 780 VICTORY HIGHWAY, UNIT #9
FOR NEW VICTUALING AND HOLIDAY/SUNDAY SALES LICENSES**

Vincent Amalfitano was present.

Tourgee recused himself from the Council for this matter.

Waltonen moved to grant the request of V & D Subs and Salads, LLC d/b/a Subway for new Victualing and Holiday/Sunday Sales Licenses subject to compliance with State and Town Ordinances. Woloohojian seconded. VOTED: Butler – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye. ****

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

****Waltonen questioned the reason for Tourgee’s recusal regarding licenses for V&D Subs and Salads

**RENEWAL CAMPING LICENSES
OAK EMBERS**

Carol Brochu was present.

Waltonen moved to grant the renewal of the Campground License of Oak Embers with the period of shutdown December 1, 2009 to March 1, 2010 subject to payment of fees and taxes. Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

STEPPING STONE

Waltonen moved to grant the renewal of the Campground License of Stepping Stone with the period of shutdown February, 2010 subject to payment of fees and taxes. Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

APPOINTMENT OF TAX ASSESSOR

Charlene Randall was present.

Stewart questioned why position not elected.

Town Administrator Breene noted it allowed the town to benefit of not having things change every time there was an election. *

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

*The minutes were clarified regarding Appointment of Tax Assessor. Stewart noted that she questioned why the term of the tax assessor didn't coincide with the election term.

Discussion was held on the length of the term.

Tourgee moved to re-appoint Charlene Randall for a 5 - year
Woloohojian seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – abstain, Woloohojian – aye, Stewart – nay.

APPOINTMENT OF DEPUTY TOWN CLERK

Erin Liese was present.

Woloohojian moved to appoint Erin Liese as Deputy Town Clerk for 2- year term.
Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – abstain, Woloohojian – aye, Stewart – aye.

APPOINTMENT OF DEPUTY TREASURER

Danielle Andrews was present.

Discussion was held on the status of Jean Simpson and whether she would remain Deputy.

Town Administrator Breene noted reorganization and cross-training in the various offices.

Woloohojian moved to appoint Danielle Andrews as Deputy Treasurer.
Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

Discussion was held on salary adjustments for Danielle Andrews & Erin Liese. Stewart objected to raises in this economy.

Woloohojian moved to grant increase of \$1.50 to Danielle and Erin Liese.

Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – nay, Woloohojian – aye, Stewart – nay. **

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

**Stewart questioned if the salary adjustments that were made were in violation of the Charter which noted that salaries were to be fixed at the Financial Town Meeting. Town Solicitor Ursillo noted the salary line items were for the entire department.

APPOINTMENT OF TREE WARDEN

Woloohojian moved to appoint Thomas Leavitt as Tree Warden. Waltonen seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

PRESENTATION OF CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

Butler noted that Colleen J. Derjue, Town Treasurer had received an Award of Financial Reporting Achievement and the Town of West Greenwich had received a Certificate of Achievement for Excellence in Financial Reporting. He complemented Colleen for her efforts.

RENEWAL JUNKYARD LICENSE – LILLIAN CARPENTER

Walotnen moved to grant the renewal of the Junkyard License of Lillian Carpenter noting that it was non-transferrable. Stewart seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

REQUEST OF THOMAS H. CLARKE FOR ZONING MAP CHANGE AND COMPREHENSIVE PLAN FUTURE LAND USE MAP PLAT 3, LOT 21 FROM RFR-2 TO HIGHWAY BUSINESS, SET DATE FOR HEARING – FEBRUARY 10, 2010

Waltonen moved to set the date for hearing of February 10, 2010 and send application to the Conservation Commission for an advisory opinion. Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye. *****

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

*****Waltonen questioned the sending of the application of Thomas H. Clarke to the Conservation Commission and if it should have also been sent to the Planning Board. It was noted it was already before the Planning Board.

AWARDING OF BID SURPLUS POLICE VEHICLES

Waltonen moved to award bid for surplus police vehicles to Raymond Tarbox who was the highest bidder. Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye. *****

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

*****Waltonen noted the price of the bids for the surplus vehicles should be included in the minutes.

(Three bids were received as follows:

2003 Ford Crown Vic VIN#2FAFP71W93X105567

1 BID

\$200.00 – submitted by Raymond Tarbox

2004 Ford Crown Vic VIN#2FAFP71W14X159303

2 BIDS

\$2,010.00 – submitted by Raymond Tarbox

\$1,000.00 – submitted by Pietro Petrarca)

SET DATE FOR HEARING ON AMENDMENT TO STORM WATER MANAGEMENT PROGRAM PLAN (SWMPP)

Waltonen moved to set a date of February 10, 2010 for hearing on the amendment to the Storm Water Management Program Plan. Woloohojian seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

APPROVAL OF ENGAGEMENT OF DAN KINDER TO NEGOTIATE POLICE UNION CONTRACT

Discussion was held on the need for an outside negotiator.

Tourgee moved to approve the engagement of Dan Kinder to negotiate the Police Union Contract. Woloohojian seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – abstain, Woloohojian – aye, Stewart – abstain. *****

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

*****Waltonen requested an accounting from Dan Kinder for the negotiating the Police Union Contract.

RESIGNATION LAND TRUST – BRUCE ENGSTROM

Waltonen moved to accept with regret the resignation of Bruce Engstrom for the Land Trust and for a letter to be sent thanking him for his service. Woloohojian seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (ARRA)

Town Planner Jenny Paquet reported on the Block Grant.

Waltonen moved the following policy and resolutions. Stewart seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

WEST GREENWICH ENERGY POLICY

Whereas, energy supply is of paramount concern to our region and our towns, and
Whereas, the cost of energy has increased dramatically and has negatively affected public and private budgets, and
Whereas, petroleum-based energy costs are driven by world forces and have become unpredictable, and
Whereas, increased demand management and local generation promise more predictable supply and lower energy costs, and
Whereas, sustainable and locally-controlled energy generation will foster higher energy independence, and
Therefore, be it resolved by the Town of West Greenwich:

1. Full electrical and HVAC audits should be performed for all public buildings and all feasible improvements in weatherization, system management, replacing/upgrading heating, cooling, hot water, lighting and irrigation systems should be implemented.
2. Feasibility of hot water heating using solar energy should be assessed and implemented where feasible.

3. Landscape and grounds maintenance should be addressed to save water resources and control insolation.
4. Feasibility of photovoltaic and wind-powered electricity generation on all public buildings should be assessed and implemented where feasible.
5. Geothermal heating and/or cooling sources should be assessed and implemented where feasible.
6. Municipal and school vehicles and equipment should be upgraded and/or managed to reduce energy over-usage.
7. Low-interest revolving loan funds should be specifically tailored to help low-income households, homeowners, landlords, and business owners cope with an uncertain energy future.
8. Public officials, including Building, Fire, and Planning officials should be trained to better address new and emerging energy technologies in building systems, HVAC, fire suppression, and site design. LEED certification should be sought in each municipal office.
9. Public information campaigns should be undertaken to show municipal progress towards energy independence and to involve residents and businesses in revolving loan programs.
10. Regional actions and programs to achieve these ends should be fostered.
11. Financial resources should be secured to implement these policies as soon as possible.

TOWN OF WEST GREENWICH
Resolution in Support of the
Washington County Energy Services Company RFQ
January 2010

Whereas, the Town of West Greenwich and the Washington County Regional Planning Council (WCRPC) have adopted an Energy Policy for Washington County and West Greenwich to save energy, reduce energy costs, and foster energy independence; and

Whereas, the WCRPC has built a coalition of the towns of Charlestown, Exeter, Hopkinton, Narragansett, New Shoreham, North Kingstown, Richmond, and Westerly, and the Chariho, Narragansett, New Shoreham, North Kingstown, Exeter/West Greenwich, and Westerly school departments, to work together to create such energy savings; and

Whereas, the coalition has studied various methods of energy savings, including state and federal grants and energy services contracts; and

Whereas, "performance contracting" presents a method whereby savings are professionally assessed, guaranteed by the Energy Service Company, and paid for with the savings they generate, allowing substantial capital improvement without increasing municipal or school costs; and

Now therefore, the West Greenwich Town Council endorses the WCRPC Energy Program Request for Qualifications to select and secure an Energy Services Company (ESCO) to create these savings through Performance Contracting.

TOWN OF WEST GREENWICH
Resolution in Support of the
Washington County SEP/EECBG Applications
January 2010

Whereas, the Washington County Regional Planning Council (WCRPC) and the Town of West Greenwich have adopted an Energy Policy for Washington County and West Greenwich to save energy, reduce energy costs, and foster energy independence; and

Whereas, the WCRPC has built a coalition of the towns of Charlestown, Exeter, Hopkinton, Narragansett, New Shoreham, North Kingstown, Richmond, and Westerly, and the Chariho, Narragansett, New Shoreham, North Kingstown, Exeter/West Greenwich, and Westerly school departments, to work together to create such energy savings; and

Whereas, the coalition has studied various methods of energy savings, including state and federal grants and energy services contracts; and

Whereas, the State of RI plans to issue approximately 10 separate RFPs for the towns and regions to apply for federal stimulus funds; and

Whereas, the exact make-up of such RFPs is not known at this time;

Now therefore, the West Greenwich Town Council endorses the WCRPC Energy Program and authorizes the staff to apply for any and all state/federal resources to reduce municipal and school energy costs, to create local jobs, to foster energy independence, and to leverage those grant funds wherever possible and in such manner to ensure the long-term viability of the Washington County Regional Planning Council and the Town of West Greenwich.

The following reports and correspondence items that were removed from the consent agenda were considered:

3. TREASURER'S REPORT – DECEMBER, 2009

Stewart questioned if the line item hired equipment/ highway was the line item that subcontractors who plowed snow were paid from. Highway Supervisor Claude Wright indicated that it was.

5. TAX ASSESSOR'S OFFICE MONTHLY REPORT – DECEMBER, 2009

Waltonen noted lack of growth and that it was a reval year.

Questioned what the town was losing from state. Tax Assessor Charlene Randall noted it was general revenue sharing and motor vehicles.

6. BUILDING INSPECTOR'S OFFICE MONTHLY REPORT –
DECEMBER, 2009

Waltonen noted that there were no new homes in 2009.

Building Official David Tacey noted there were actually 3 new houses.

8. PAYROLL REPORT
PAY PERIODS DECEMBER 4, 2009 – JANUARY 1, 2010

Stewart questioned if a more detailed report was available from ADP.

1. MEMO FROM TOWN ADMINISTRATOR KEVIN BREENE
DECEMBER 29, 2009
RE: RETIREMENT OF CHERYL VOLPINI

Stewart questioned review of ordinance 65 which had been tabled.

4. COPY OF LETTER FROM TOWN ADMINISTRATOR KEVIN BREENE
TO RI DEPARTMENT OF LABOR AND TRAINING
JANUARY 5, 2010
RE: UNEMPLOYMENT CLAIM OF MICHELLE JOHNSON

Waltonen questioned the one-year appointment of Michelle Johnson and the letter noted that there had been no discharge or leave of absence granted. It was noted that appointees served until another was engaged in their place. Waltonen reported on a conversation he had with Myrna Andrews. Chief Lepre noted that she had not been laid off.

7. COPY OF LETTER FROM CAPTAIN RAYMOND M. CAPPELLI
TO TOWN ADMINISTRATOR KEVIN BREENE
DECEMBER 21, 2009
RE: REIMBURSEMENT FOR THOMAS E. WALSH

Stewart questioned why it doesn't go through Beacon.

9. RI LEAGUE OF CITIES AND TOWNS
DECEMBER 5, 2009
RE: REPORT OF MUNICIPAL SAVINGS RESULTING FROM A 25%
MANDATORY CO-PAY OF HEALTH AND DENTAL PREMIUMS FOR ACTIVE
POLICE OFFICERS, FIREFIGHTERS AND MUNICIPAL EMPLOYEES

Stewart noted report.

SET DATE FOR FINANCIAL TOWN MEETING AND BUDGET HEARING

Waltonen moved to set the date for the Financial Town Meeting for June 14, 2010 at 8:00 p.m. and the budget hearing for April 28, 2010 at 7:30p.m. Stewart seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

ADOPTION OF EMA NIMS LEGISLATION

Chief Lepre reported that if the town did not endorse this, it would lose all of its federal funding. Waltonen moved to adopt the following resolution.

Tourgee seconded. VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

WHEREAS, the President on Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all Federal, State, local and tribal homeland security partners has been, and will continue to be, vital to the development, effective implication and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning,

training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Town's ability to utilize funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission of Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW, THEREFORE, the West Greenwich, Rhode Island, Town Council, do hereby establish the National Incident Management System (NIMS) as the Town standard for incident management.

The Executive Order shall take effect immediately upon the date hereof.

PUBLIC FORUM

Adrian Knott commended the Highway Department on the snow removal and also commended the Police Department.

Jon Sawyer commented on the practice of engaging a professional negotiator for the police contract negotiations and cross training of town personnel

Kelly Stewart questioned the tax sale/payment plan status, the appointment of the Animal Control Officer and appointments to the Tillinghast Pond Committee.***

The following corrections and/or clarifications to the minutes of January 13, 2010 meeting were considered at the February 17, 2010 meeting:

***Stewart noted that she had not received the payment plan status for properties on the tax sale. She noted there should be a plan that was fixed for everyone. Town Administrator Breene suggested she meet with the Tax Collector Clerk to review the plans.

Mario Lewis noted he agreed with hiring of engaging a professional negotiator for the police contract negotiations and noted it time to get over the Animal Control Officer issue.

Tourgee moved to adjourn at 9:50 p.m. Waltonen seconded.

VOTED: Butler – aye, Tourgee – aye, Waltonen – aye, Woloohojian – aye, Stewart – aye.

Janet E. Olsson, CMC

Town Clerk